

বিজ্ঞপ্তি

আন্তঃমন্ত্রণালয় বৃত্তি বরাদ্দ কমিটির ০২/২০১৫ নং সভার অনুমোদনক্রমে ভারতের ITEC বৃত্তির আওতায় নিম্নলিখিত প্রশিক্ষণের সুযোগসমূহের জন্য জনপ্রশাসন মন্ত্রণালয় এবং এর অধীনস্থ দপ্তর/সংস্থা ও মাঠ প্রশাসনের কর্মকর্তাগণের নিকট হতে দরখাস্ত আহ্বান করা যাচ্ছে:

ক্র. ন.	প্রশিক্ষণের শিরোনাম, কোর্সের মেয়াদ, প্রতিষ্ঠানের নাম ও স্থান	সুযোগ সংখ্যা	জনপ্রশাসন মন্ত্রণালয়ে প্রেরণের শেষ তারিখ
১	২	৩	৪
1.	9 Certificate of Proficiency in English and IT Skills 10 weeks 03-01-2017 to 10-03-2017 9. APTECH	০১	০৩/১০/২০১৬
2.	10 Certificate of Proficiency in English & Business Communication 10 weeks 24-01-2017 to 31-03-2017 9. APTECH	০১	২৪/১০/২০১৬
3.	5 Progress To Proficiency-Intermediate 12 weeks 13-09-2016 to 02-12-2016 14. ENGLISH AND FOREIGN LANGUAGES UNIVERSITY	০২	০১/০৮/২০১৬
4.	4 Certificate Course in Spoken English and MS- Office Skills 8 weeks 26-09-2016 to 25-11-2016 15. NIIT LTD	০১	০৪/০৮/২০১৬
5.	9 Certificate Course in Spoken English and MS- Office Skills 8 weeks 30-01-2017 to 31-03-2017 15. NIIT LTD	০১	৩০/১০/২০১৬
6.	2 10th Advanced HRD Programme on National and Municipal Finance, Expenditure Management & Performance Outcomes, with Particular Reference to Proposed Un-Sustainable Development Goals 4 weeks 05-09-2016 to 01-10-2016 55. SOCIETY FOR DEVELOPMENT STUDIES	০১	০১/০৮/২০১৬
7.	2 International Diploma in Educational Planning and Administration (IDEPA-XXXIII) 13 weeks 01-02-2017 to 30-04-2017 33. NATIONAL UNIVERSITY OF EDUCATIONAL PLANNING AND ADMINISTRATION	০১	০১/১১/২০১৬
8.	10 Innovative Leadership For Organization Growth And Excellence (ILOGE) 8 weeks 30-01-2017 to 24-03-2017 23. NATIONAL INSTITUTE OF ENTREPRENEURSHIP AND SMALL BUSINESS DEVELOPMENT	০১	৩০/১০/২০১৬
9.	5. ITP on Global Human Resource Management 6 weeks 05-12-2016 to 14-01-2017 20. NATIONAL INSTITUTE OF LABOUR ECONOMICS RESEARCH AND DEVELOPMENT	০১	০৫/০৯/২০১৬
10.	5. Programme on General Management Skills 6 weeks 16-01-2017 to 24-02-2017 19. INTERNATIONAL MANAGEMENT INSTITUTE	০১	১৬/১০/২০১৬
11.	4 General Management Programme For Senior Executives Course - Session 128 4 weeks 09-01-2017 to 03-02-2017 17. ADMINISTRATIVE STAFF COLLEGE OF INDIA	০১	০৯/১০/২০১৬

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12.	5 High Impact Leadership/Managerial Skill Development Program 4 weeks 16-01-2017 to 10-02-2017 17. ADMINISTRATIVE STAFF COLLEGE OF INDIA	০১	১৬/১০/২০১৬
13.	14 Entrepreneurship Education to Strengthen Emerging Economies 6 weeks 27-02-2017 to 07-04-2017 21. ENTREPRENEURSHIP DEVELOPMENT INSTITUTE OF INDIA	০১	২৭/১১/২০১৬

২। উক্ত প্রশিক্ষণের সুযোগ সংক্রান্ত প্রাপ্ত সমুদয় কাগজপত্র এতদসঙ্গে সংযুক্ত করা হল। প্রার্থীর বয়স ২৫-৪৫ বছর ও চাকুরিকাল কমপক্ষে ০৫ বছর হতে হবে। ইতঃপূর্বে যারা ITEC, Colombo Plan এবং Train the Trainer বা Mid-Career Training অথবা ভারত সরকারের অর্থায়নে কোন কোর্সে অংশগ্রহণ করেছেন তাঁদের আবেদন করার প্রয়োজন নেই।

৩। কোর্সের সঙ্গে প্রার্থীর কাজের সম্পৃক্ততা অবশ্যই থাকতে হবে। এছাড়া প্রার্থীকে ইংরেজীতে পারদর্শী এবং শারিরিকভাবে উপযুক্ত থাকতে হবে।

৪। আগ্রহী ও যোগ্য কর্মকর্তাবৃন্দকে <https://itecgoi.in/meaportal/register> Applicant ওয়েব সাইটের মাধ্যমে নির্ধারিত ফরমে আবেদন করতে হবে। অনলাইনে করা আবেদনের আইডি নম্বরসহ ৩ সেট প্রিন্ট কপি, ভোটার আইডি কার্ড, স্বাস্থ্যগত সনদ ও শিক্ষাগত সনদের কপি এবং অফিসিয়াল পাসপোর্টের কপিসহ যথাযথভাবে স্বাক্ষর করে আবেদন পত্রসমূহ (৪নং কলামে বর্ণিত) নির্ধারিত সময়ের পূর্বে জনপ্রশাসন মন্ত্রণালয়ের বিদেশ প্রশিক্ষণ অধিশাখায় (কক্ষ নং ১০৯, ভবন নং ০২, বাংলাদেশ সচিবালয়, ঢাকা) প্রেরণ/দাখিল করতে হবে। কোর্স শুরুর তিন মাস পূর্বে অনলাইনে আবেদন করতে হবে।

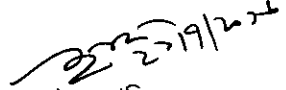
৫। জনপ্রশাসন মন্ত্রণালয়ের ২৯/৮/৯২খিঃ তারিখের স্মারক নং-সম (বিঃপ্রঃ)-৮০/৯২-৫১৮(৫০০) নং আদেশ এবং ১২ মে ২০০৩ তারিখে প্রকাশিত গেজেটে (জনপ্রশাসন মন্ত্রণালয়ের বিদেশ প্রশিক্ষণ গবেষণা শাখা) জনপ্রশাসন প্রশিক্ষণ নীতিমালা ও বিদেশ প্রশিক্ষণে কর্মকর্তা মনোনয়ন বিষয়ে প্রধানমন্ত্রীর কার্যালয়ের ১৯ জুন, ২০১১ খি. তারিখের ০৩.০৬৯.০২৫.০৬.০০.০০৩.২০১১-১৪৪ (৫০০) সংখ্যক পত্রের মর্মানুসারে প্রয়োজনীয় কার্যক্রম গ্রহণ করা হবে। প্রার্থী মনোনয়নের ক্ষেত্রে জনপ্রশাসন মন্ত্রণালয়ের সিদ্ধান্ত চূড়ান্ত।

৬। আবেদনকারীকে নিয়ন্ত্রণকারী কর্তৃপক্ষের মাধ্যমে আবেদন করতে হবে এবং এতদসঙ্গে সংযুক্ত বাংলা ফরম পূরণ করে অনলাইনের আবেদনের সাথে প্রেরণ করতে হবে।

৭। একজন আবেদনকারী কেবল একটি কোর্সেই আবেদন করতে পারবেন।

৮। নির্ধারিত সময়ের পর প্রাপ্ত আবেদন বা অসম্পূর্ণ আবেদনপত্র বাতিল বলে বিবেচিত হবে।

সংযুক্তি: বর্ণনামতে।


ড. আবদুল হামিদ
উপসচিব
ফোন: ৯৫৭৪৪২৬
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সদয় অবগতি ও প্রয়োজনীয় ব্যবস্থা গ্রহণের জন্য অনুলিপি প্রেরণ করা হলো: (জ্যেষ্ঠতার ক্রমানুসারে নয়)

১. রেজিষ্টার, বাংলাদেশ লোক প্রশাসন প্রশিক্ষণ কেন্দ্র, সাভার, ঢাকা/বিসিএস প্রশাসন একাডেমি, শাহবাগ, ঢাকা।
২. অতিরিক্ত সচিব (সকল), জনপ্রশাসন মন্ত্রণালয়।
৩. পরিবহন কমিশনার, সরকারি যানবাহন অধিদপ্তর, বাংলাদেশ সচিবালয় লিংক রোড, ঢাকা।
৪. মহাপরিচালক, মুদ্রণ ও প্রকাশনা অধিদপ্তর, তেজগাঁও, ঢাকা।
৫. মহাপরিচালক, বাংলাদেশ কর্মচারী কল্যাণ বোর্ড, সেগুনবাগিচা, ঢাকা।
৬. মহাপরিচালক, বিয়াম, ফাউন্ডেশন, ৬৩, নিউ ইস্কাটন, ঢাকা।
৭. যুগ্মসচিব (সকল), জনপ্রশাসন মন্ত্রণালয়।
৮. জেলা প্রশাসক, (সকল)।
৯. মাননীয় মন্ত্রীর একান্ত সচিব।
১০. মাননীয় প্রতিমন্ত্রীর একান্ত সচিব, জনপ্রশাসন মন্ত্রণালয়।
১১. সিনিয়র সচিবের একান্ত সচিব, জনপ্রশাসন মন্ত্রণালয় (সিনিয়র সচিব মহোদয়ের সদয় অবগতির জন্য)।
১২. তত্ত্বাবধায়ক, সরকারি কর্মচারী হাসপাতাল, ফুলবারিয়া, ঢাকা।
১৩. সিনিয়র সিস্টেম এনালিস্ট, পিএসিসি, জনপ্রশাসন মন্ত্রণালয় (মন্ত্রণালয়ের ওয়েবসাইটে প্রকাশের অনুরোধসহ)।

প্রশিক্ষণে অংশগ্রহণের জন্য আগ্রহী কর্মকর্তার তথ্যাবলী:

১.	নাম :	
২.	পরিচিতি নং (যদি থাকে) :	
৩.	পদবী ও বর্তমান কর্মস্থল :	
৪.	ক্যাডার সার্ভিসের নাম (যদি থাকে) :	
৫.	আবেদনের বিষয় (কোর্সের নাম):	
৬.	জন্ম তারিখ : ও বয়স :	
৭.	চাকুরিকাল :	
৮.	সর্বশেষ শিক্ষাগত যোগ্যতা :	
৯.	ইতঃপূর্বে বিদেশ প্রশিক্ষণ/উচ্চশিক্ষা গ্রহণ করলে তার বিবরণ :	
১০.	মোবাইল নম্বর : ও ই-মেইল এড্রেস :	
১১.	অফিসিয়াল মেশিন রিডেবল পাসপোর্ট নম্বর : ও মেয়াদ :	

আবেদনকারী স্বাক্ষর ও সীল

সুপারিশ করা হলো

নিয়ন্ত্রণকারী কর্তৃপক্ষের স্বাক্ষর ও সীল

9. APTECH

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Mr. Hanit Vairagi

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S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Certificate of Proficiency in English and IT Skills	10	14-06-2016	19-08-2016	30
2	Certificate of Proficiency in Graphic Designing & English Communication	14	12-07-2016	14-10-2016	30
3	Certificate of Proficiency in English and IT Skills	10	23-08-2016	28-10-2016	30
4	Certificate of Proficiency in English & Business Communication	10	06-09-2016	11-11-2016	30
5	Certificate of Proficiency in English Communication & Web Designing	14	18-10-2016	20-01-2017	30
6	Certificate of Proficiency in Graphic and Web Designing	12	29-11-2016	17-02-2017	30
7	Advanced Certificate in Web Design & Development	14	29-11-2016	03-03-2017	30
8	Certificate of Proficiency in Graphic Designing & English Communication	14	20-12-2016	24-03-2017	30
9	Certificate of Proficiency in English and IT Skills	10	03-01-2017	10-03-2017	30
10	Certificate of Proficiency in English & Business Communication	10	24-01-2017	31-03-2017	30
11	Certificate of Proficiency in Graphic and Web Designing	12	21-02-2017	12-05-2017	30
12	Certificate of Proficiency in English Communication & Web Designing	14	07-03-2017	09-06-2017	30

Eligibility Criteria

SI No. 1,3,4,9&10: Prior knowledge of basic English is essential.

SI No. 2: Prior basic knowledge of computers & English is essential. Inclination towards creativity will be an advantage.

SI No. 5,6,7,8,11&12: Prior basic knowledge of english & computers is essential. Inclination towards creativity will be an advantage.

10. CENTRE FOR DEVELOPMENT OF ADVANCED COMPUTING MOHALI

A-34, Industrial Area, Phase-8, Mohali, Punjab
Landline No.: 172-6619000 /172-6619000
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ITEC Course Coordinator

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S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Specialized Training Programme in 3A Animation	8	18-07-2016	09-09-2016	30
2	Specialized Training Programme in Information and Network Security	8	18-07-2016	09-09-2016	30
3	Specialized Training Programme in Special Effects and Video Post Production Techniques	8	12-09-2016	04-11-2016	30
4	Specialized Training Programme in Linux for Network applications	8	12-09-2016	04-11-2016	30
5	Specialized Training Programme in Healthcare Technologies (Bio-medical Equipment and Medical Informatics)	8	12-09-2016	04-11-2016	30
6	Specialized Training Programme in Computer Networks Engineering and Management	12	07-11-2016	27-01-2017	30
7	Specialized Training Programme in Multimedia and Web Design Technology	12	07-11-2016	27-01-2017	30
8	Specialized Training on Smart Cities and Smart Governance	3	07-11-2016	25-11-2016	20
9	Specialized Training Programme in Management on Operation, Repair and Maintenance of Cardiac, Imaging and Nuclear Medicine Equipment	8	05-12-2016	27-01-2017	30
10	Specialized Training Programme in Healthcare Technology Management and Clinical Engineering	4	30-01-2017	24-02-2017	30
11	Specialized Training Programme in Telemedicine and Medical Informatics	4	27-02-2017	24-03-2017	30
12	Specialized Training Programme in Multimedia and Web Design Technology	12	27-03-2017	16-06-2017	30
13	Specialized Training Programme in Network Integration and Support	12	27-03-2017	16-06-2017	30
14	Specialized Training Programme in CADD Engineering	12	27-03-2017	16-06-2017	30

Eligibility Criteria

SI No. 1, 7 & 12: Twelve years of schooling or graduates with working knowledge of computers. Work experience as per MEA guidelines.

SI No. 2: Technical graduate with knowledge of Windows/Linux Operating System preferably familiarity with its administration, understanding of networking concepts. experience is required as per MEA guidelines

SI No. 3: Twelve years of schooling or graduates with working knowledge of computers, working professional with knowledge of computers. Work experience as per MEA guidelines.

SI No. 4: Graduates with working knowledge of computers, two years technical course in electronics/ telecommunication/computers. Work experience as per MEA guidelines.

SI No. 5, 9 & 10: Professionals (Electronics/Electrical/Instrumentation /Bio-Medical Engineer) or Diploma holders in Electronics/ Electrical/Instrumentation or equivalent aspiring to become health care professionals/ hospital administrators/ paramedical staff /doctors. Work experience as per MEA guidelines

SI No. 6: Technical graduate (Electronics/Computer Science/Telecommunications/or equivalent) with working knowledge of computers. Work experience as per MEA guidelines.

SI No. 8: Graduates with working knowledge of computers and understanding of basic ICT terminology. Applicants must be employed with government agencies like ministries and government funded institutions / organisations.

SI No. 11: Doctors/ paramedical staff/ hospital administrators/ engineers / IT professionals/ pharmacists/ graduate in medical science with some working knowledge of computers. Work experience as per MEA guidelines

SI No. 13: Graduates with working knowledge of computers. Work experience as per MEA guidelines.

SI No. 14: Degree/ Diploma in Mechanical/Civil/Architectural or working professional in the field of designing. Work experience as per MEA guidelines.

11. CENTRE FOR DEVELOPMENT OF ADVANCED COMPUTING NOIDA

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ITEC Course Coordinator

Mr. Navneet Jain

Principal Technical Officer

Landline no.: 0120-3063396

Mobile 9811900728

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Fax: 0120-3063374

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Specialised Programme on E-Governance Application Development	12	18-07-2016	07-10-2016	30
2	Specialised Programme on Web Application Development using Open Source Tools	12	18-07-2016	07-10-2016	30
3	Specialised Programme on Design, Development and Implementation of E-Learning Courses	8	17-10-2016	09-12-2016	30
4	Specialised Programme on Reducing Cyber Crime through Knowledge Exchange and Capacity Building	8	17-10-2016	09-12-2016	30
5	Specialised Programme on Big Data Analytics	12	19-12-2016	10-03-2017	30
6	Specialised Programme on Internetworking Design and Lan Wan Administration	12	19-12-2016	10-03-2017	30
7	Specialised Programme on Application Development using GIS and Remote Sensing	12	13-03-2017	02-06-2017	30
8	Specialised Programme on Web Application Development using .Net	8	13-03-2017	05-05-2017	30

Eligibility Criteria

SI No. 1. Two years technical course or graduate in any stream after 12 years of schooling. knowledge of any programming language is desirable.

SI No. 2, 3,6 & 7: Two years technical course or graduate in any stream after 12 years of schooling.

SI No. 4. Two years technical course or graduation with knowledge of : (a) windows operating system preferably familiarity with its administration though not essential.
(b) understanding of networking, OSI model & concept of protocols

SI No. 5. Two years technical course or graduate in it stream. knowledge of any database is desirable.

SI No. 8. Two years technical course or graduate in any stream after 12 years of schooling. knowledge of any programming language is desirable.

12. CENTRE FOR EXCELLENCE IN TELECOM TECHNOLOGY AND MANAGEMENT

Technology Street, Powai, Mumbai-78
Landline No.: 22-25714585 / 22-25714580
Fax No.: 22-25707059
Email Id: smbdcetm@gmail.com
Website: www.cetm.mtnl.in

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DM (BDPR)
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Fax no.: 02225714644

Head of the Institute

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Fax: 02225707060

ITEC Course Coordinator

Mr. R P Gupta
SM (BDPR)
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Fax: 02225714644

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Multi Protocol Label Switching (MPLS) Technologies	8	18-07-2016	09-09-2016	30
2	Next Generation Network Technologies and Future Trends	8	25-07-2016	16-09-2016	30
3	Data Communication and IP Technologies	8	01-08-2016	23-09-2016	24
4	Mobile Technologies and Services	8	08-08-2016	30-09-2016	30
5	Telecom Management	8	19-09-2016	11-11-2016	30
6	Optical Fiber Cable, Systems and Modern Telecom Transport Technologies	8	26-09-2016	18-11-2016	30
7	Broadband Technologies and Future Trends	8	03-10-2016	25-11-2016	30
8	Intelligent Networks, Value Added Services and Modern Switching Technologies	8	10-10-2016	02-12-2016	30
9	Internet Protocol Version-6 (IPv6) Implementation Strategies in Telecom Networks	8	17-10-2016	09-12-2016	24
10	Multi Protocol Label Switching (MPLS) Technologies	8	16-01-2017	10-03-2017	30
11	Mobile Technologies and Services	8	23-01-2017	17-03-2017	30
12	Database Management and Web Programming	8	30-01-2017	24-03-2017	24
13	Data Communication and IP Technologies	8	06-02-2017	31-03-2017	24
14	Next Generation Network Technologies and Future Trends	8	13-02-2017	07-04-2017	30
15	Optical Fiber Cable, Systems and Modern Telecom Transport Technologies	8	20-02-2017	14-04-2017	30
16	Telecom Management	8	27-02-2017	21-04-2017	30
17	Intelligent Networks, Value Added Services and Modern Switching Technologies	8	13-03-2017	05-05-2017	30

Eligibility Criteria

Sl No. 1,2,4,5,6,7,9,10,11,14,15 & 16: Degree / diploma. Minimum 1 year's working experience in the relevant field.

Sl No. 3, 8,13 & 17: Engineering degree / diploma. Minimum 1 year's working experience in the relevant field

Sl No. 12: Engineering degree / diploma. Minimum 1 year's working experience in any Database Management System / Web Programming

14. ENGLISH AND FOREIGN LANGUAGES UNIVERSITY

Tarnaka, Hyderabad 500007
Landline No.: 040-27689400 /40-27689460
Fax No.: 040-27098141
Email Id: registrareflu.11@gmail.com
Website: www.efluniversity.ac.in

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Professor
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Head of the Institute

Prof. Sunaina Singh
Vice-Chancellor
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Mobile no. 9000501357
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Fax: 040-27070029

ITEC Course Coordinator

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Professor
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S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Progress To Proficiency-Advanced	12	14-06-2016	02-09-2016	30
2	Progress To Proficiency-Intermediate	12	14-06-2016	02-09-2016	30
3	Progress To Proficiency-Basic	12	14-06-2016	02-09-2016	30
4	Progress To Proficiency-Advanced	12	13-09-2016	02-12-2016	30
5	Progress To Proficiency-Intermediate	12	13-09-2016	02-12-2016	30
6	Progress To Proficiency-Basic	12	13-09-2016	02-12-2016	30
7	Progress To Proficiency-Advanced	12	09-01-2017	31-03-2017	30
8	Progress To Proficiency-Intermediate	12	09-01-2017	31-03-2017	30
9	Progress To Proficiency-Basic	12	09-01-2017	31-03-2017	30

Eligibility Criteria

SI No. 1,4 & 7. For the advanced course, candidates must be able to use English fluently and accurately for social purposes and with a fair degree of accuracy in writing for academic and official purposes. Minimum 5 year's working experience in the relevant field.

SI No. 2,5 & 8. For the intermediate course candidates must be able to listen to, read, write, and speak English for social purposes with a moderate degree of fluency and accuracy. Minimum 5 year's working experience in the relevant field.

SI No. 3,6 & 9. For the basic course, candidates must be able to understand and respond to simple oral statements and questions of an everyday nature in English. Must be able to write simple sentences in English. Minimum 5 year's working experience in the relevant field.

15. NIIT LTD

A-24 , Infocity, Sector 34, Gurgaon. 122001
Landline No.: 0124-4917249 /0124-4916501
Fax No. -
Email Id: neelm@niit.com
Website: www.niit.com

Head of the Institute

Mr. Ravi Malhotra
Vertical Head, Govt
Landline no.: 0124-4917605
Mobile no. 9911234563
Email Id: Ravi.Malhotra@niit.com
Fax: 01244916503

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Fax no.: 01244916503

ITEC Course Coordinator

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Vertical Head, Govt
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Fax: 01244916503

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Diploma in Communication English, IT and Networking Skills	8	27-06-2016	26-08-2016	35
2	Certificate Course in Spoken English and MS-Office Skills	8	27-06-2016	26-08-2016	35
3	Diploma in Advanced Networking	12	29-08-2016	25-11-2016	35
4	Certificate Course in Spoken English and MS-Office Skills	8	26-09-2016	25-11-2016	35
5	Diploma in Communication English, IT and Networking Skills	8	28-11-2016	27-01-2017	35
6	Diploma in Advanced Networking	12	28-11-2016	24-02-2017	35
7	Certificate Course in Spoken English and Web Development	8	26-12-2016	24-02-2017	35
8	Diploma in Communication English, IT and Networking Skills	8	30-01-2017	31-03-2017	35
9	Certificate Course in Spoken English and MS-Office Skills	8	30-01-2017	31-03-2017	35

Eligibility Criteria

Sl No. 1,5 & 8. Should be able to read and write in English language and basic knowledge of computers. Minimum 1 year's working experience in the relevant field.

Sl No. 2,4 & 9. Basic understanding with English and familiarity with the English alphabet. Minimum 1 year's working experience in the relevant field.

Sl No. 3,6 & 7. Working knowledge of Microsoft & windows as operating system and basic knowledge of programming. Minimum 1 year's working experience in the relevant field.

17. ADMINISTRATIVE STAFF COLLEGE OF INDIA

Bella Vista, Rajbhavan Road Hyderabad 500082
Landline No.: 040-66533000 /040-23310952
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Email Id: dotp@asci.org.in
Website: www.asci.org.in

Head of the Institute

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ITEC Course Coordinator

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Dean of Training Programs
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Fax: 040-66534356

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	General Management Programme For Senior Executives Course - Session 127	4	11-07-2016	05-08-2016	25
2	Leadership Development Programme For Enhanced Public Service Delivery	2	19-09-2016	30-09-2016	30
3	Leadership Engagement and Development	2	17-10-2016	28-10-2016	25
4	General Management Programme For Senior Executives Course - Session 128	4	09-01-2017	03-02-2017	25
5	High Impact Leadership/Managerial Skill Development Program	4	16-01-2017	10-02-2017	30

Eligibility Criteria

SI No. 1,2 & 4. Graduation. Participants are expected to be at senior levels, holding executives/management positions in their respective organizations
SI No. 3 & 5. Graduation with 5 years of work experience

18. INDIAN INSTITUTE OF MANAGEMENT

Vastrapur, Ahmedabad - 380015
Landline No.: 79-66324449 /79-66324071
Fax No.: 79-66324447
Email Id: pgpxquery@iimahd.ernet.in
Website: www.iimahd.ernet.in

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Fax: 079-26308345

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S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	3 Tier Programme: Emerging Leaders' Programme	4	25-07-2016	20-08-2016	30
2	3 Tier Programme: Senior Leaders' Programme	3	16-01-2017	04-02-2017	30
3	One Year Post-Graduate Programme in Management for Executives (PGPX)	48	31-03-2017	31-03-2018	5

Eligibility Criteria

- SI No. 1. A bachelor degree or equivalent from any university. Minimum 5 years managerial work experience with age of 30 years.
- SI No. 2. A bachelor degree or equivalent from any university. The Programme is designed for senior management professional of medium large public and private sector organizations who are above 35 years of age with more than 10 years of managerial experience.
- SI No. 3. (i) A valid GMAT Score (Test taken between 1st April 2013 to 15th November 2016) and ;
(ii) Bachelor degree in any discipline plus work experience or diploma is acceptable if the total academic study years is minimum 15 years from grade I onwards and;
(iii) Minimum age of 27 years by March 31, 2017 and ;
(iv) Must qualify IIMA selection process.

19. INTERNATIONAL MANAGEMENT INSTITUTE

B-10, Qutab Institutional Area, New Delhi-110016
Landline No.: 011-47194100 /011-47194200
Fax No.: 011-46012729
Email Id: itecoffice@imi.edu
Website: www.imi.edu

Head of the Institute

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ITEC Course Coordinator

Dr Abhishek Nirjar
Professor
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S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Certificate Course in Strategic Management for Emerging Markets	4	01-08-2016	26-08-2016	30
2	Certificate Course in Corporate Governance and Excellence in Management of Public Enterprises	4	05-09-2016	30-09-2016	30
3	Certificate Programme on Cross Cultural Understanding and Strategies for Business Growth in Emerging Economies	2	05-12-2016	16-12-2016	30
4	Certificate Course in Performance Management Systems: A Strategic Tool	2	09-01-2017	20-01-2017	30
5	Programme on General Management Skills	6	16-01-2017	24-02-2017	30
6	Certificate Programme in Operations Management	11	14-03-2017	27-05-2017	30
7	15 Month Executive Post Graduate Diploma in Management	52	30-03-2017	29-03-2018	15

Eligibility Criteria

SI No. 1. Graduation with minimum 5 years.

SI No. 2. Graduation in any discipline with minimum 5 years of work experience in a managerial / administrative capacity.

SI No. 3. Graduation with working knowledge of English language.

SI No. 4. Graduation in any discipline with 5 years of work experience.

SI No. 5. A bachelor's degree in economics, commerce, business, mathematics, statistics, operation research or computers with minimum 2 years experience.

SI No. 6. Graduates (preferably in engineering/ science). Post degree three years experience in projects/ operations/ planning or administration

SI No. 7. Graduation in any discipline, as a regular candidate and not through correspondence courses with a consistently high academic record. The other essential requirements for this course are:-

(i) proficiency in basic mathematics (high school level),

(ii) proficiency in written/spoken english-TOEFL/IELTS qualified,

(iii) working knowledge of computers.

(iv) Post-degree, 5 years or more full time experience at senior decision making levels within ministries or government departments or private sector organizations.

20. NATIONAL INSTITUTE OF LABOUR ECONOMICS RESEARCH AND DEVELOPMENT

Plot No 25 Sector A-7 Narela-110040

Landline No.: 011-27783468 /011-27787212

Fax No.: 011-27783467

Email Id: dg-nilerd@gov.in

Website: iamrindia.gov.in

Head of the Institute

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Director General

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Fax: 011-27783467

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Fax: 011-27783467

Dr. Ruby Dhar

Deputy Director

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Mobile: 9899631559

Email Id: ruby.dhar@nic.in

Fax: 011-27783467

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	ITP an Manpower Research	8	02-05-2016	25-06-2016	30
2	Certificate Course in Human Resource Planning & Development	24	29-06-2016	14-12-2016	30
3	ITP in Human Resource Planning and Development	8	04-07-2016	26-08-2016	30
4	Diplama in Monitoring & Evaluation	12	07-09-2016	29-11-2016	30
5	ITP an Global Human Resource Management	6	05-12-2016	14-01-2017	30
6	ITP an Manpower Information System	8	19-01-2017	16-03-2017	30
7	ITP an Human Capabilities	4	27-03-2017	24-04-2017	30

Eligibility Criteria

Sl No. 1,3,5&7. Bachelor's Degree or its equivalent with minimum 2 years of work experience.

Sl No. 6. Bachelor's & acir;s Degree or its equivalent with minimum 5 years of work experience.

Sl No. 2. Bachelor's Degree from a recognised university. Proficiency in English language supported by documentary evidence in the application with minimum 2 years of work experience in related areas.

Sl No. 4. i. Minimum Educational Qualification is at least a Bachelor Degree from a recognized university with at least 50% marks with 2 years Work Experience in supervisory category. Knowledge of English is essential.

21. ENTREPRENEURSHIP DEVELOPMENT INSTITUTE OF INDIA

Village Bhat, P O Bhat 382428 Dist. Gandhinagar
Landline No.: 79-23969151 /79-23969161
Fax No.: 79-23969164
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Website: www.ediindia.org

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Head of the Institute

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ITEC Course Coordinator

Ms. Lalitha Krishnan
itec Programmes Coordinator
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Fax: 079-23969160

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	2 Year Post Graduate Diploma in Management-Business Entrepreneurship (PGDM-BE) only for Students of EDCS set up by GOI Abroad, Including those from Cambodia, Laos and Myanmar	94	15-07-2016	30-04-2018	10
2	Empowering Women Through Entrepreneurship Development	6	08-08-2016	16-09-2016	30
3	Industrial, Infrastructure and Sustainable Project Preparation and Appraisal	6	08-08-2016	16-09-2016	30
4	Entrepreneurship and Small Business Promotion	6	26-09-2016	04-11-2016	30
5	Capital Markets and Investment Banking	6	26-09-2016	04-11-2016	30
6	Informal Sector Enterprise, Entrepreneurship and Local Economic Development	6	26-09-2016	04-11-2016	30
7	SME Banking and Financial Services	6	14-11-2016	22-12-2016	30
8	Agri-Entrepreneurship and Supply Chain Management	6	14-11-2016	22-12-2016	30
9	Entrepreneurial Management	6	14-11-2016	22-12-2016	30
10	Business Research Methodology and Data Analysis	8	09-01-2017	03-03-2017	30
11	Promoting Innovations and Entrepreneurship Through Incubation	6	09-01-2017	17-02-2017	30
12	Cluster Development executives Programme	6	09-01-2017	17-02-2017	30
13	Sustainable Livelihoods and Mainstreaming with Market	6	27-02-2017	07-04-2017	30
14	Entrepreneurship Education to Strengthen Emerging Economies	6	27-02-2017	07-04-2017	30

Eligibility Criteria

Sl No. 1. A university degree in any discipline with minimum 50% aggregate marks and a valid graduate management admission test (GMAT) score (from year 2011 onward).

Sl No. 2,3,4,6,7,8,9,11,12,13 & 14. A degree in any discipline with basic knowledge of English with minimum 2 years of work experience.

Sl No. 5. A degree in any discipline with minimum 2 years of work experience.

Sl No. 10. Diploma/degree in any discipline with basic knowledge of English with minimum 2 years of work experience.

22. NATIONAL INSTITUTE FOR MICRO SMALL & MEDIUM ENTERPRISES

Hyderabad
Pin: 500045
India
Landline No.: 40-23608544 /40-23608546
Fax No.: 40-23608547
Email Id: registrar@nimsme.org
Website: www.nimsme.org

Head of the Institute

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ITEC Course Coordinator

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Fax: 040-23608956

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Communication Skills in English and Promotion of Micro, Small and Medium Enterprises (EPMSMES)	12	08-08-2016	28-10-2016	35
2	Communication Skills in English and Tourism and Hospitality Management (ETHM)	12	08-08-2016	28-10-2016	35
3	Capacity Building for Providing Alternative Livelihood Opportunities for Poor (CBALO)	8	05-09-2016	28-10-2016	35
4	Empowerment of Women Through Enterprises (EWE)	8	05-09-2016	28-10-2016	35
5	Innovative Strategies for SME Development (ISSD)	8	05-09-2016	28-10-2016	35
6	Training Methods and Skills for Managers (TM5M)	8	14-11-2016	06-01-2017	35
7	SME Financing - Approaches and Strategies (SMEFAS)	8	14-11-2016	06-01-2017	35
8	Total Quality Management and ISO 9001:2008/14001/22000/27000 and Six Sigma (TQM)	8	14-11-2016	06-01-2017	35
9	Planning and Promotion of AGRO and Food Enterprises (PAFE)	8	23-01-2017	17-03-2017	35
10	Promotion of Micro Enterprises (POME)	8	23-01-2017	17-03-2017	35
11	Training of Trainers in Entrepreneurship and Skill Development (TOT-ESD)	8	23-01-2017	17-03-2017	35
12	Tourism and Hospitality Management (THM)	8	23-01-2017	17-03-2017	35

Eligibility Criteria

Sl No. 1 to 12: Graduation with 3 years of work experience, or Diploma with 5 years of work experience, or Certificate with 7 years of work experience.

23. NATIONAL INSTITUTE OF ENTREPRENEURSHIP AND SMALL BUSINESS DEVELOPMENT

Noida

Landline No.: 120-4017001 /120-4017003

Fax No.: 120-2403057

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Programme Officer

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Fax no.: 911202403062

Head of the Institute

Ms. Jyotsna Sidling

Director General

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ITEC Course Coordinator

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Director Training UEPA & amp; Training Officer

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Email Id: rrsingh004@gmail.com

Fax: 911202403062

S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	International Marketing & Global Competitiveness (IMGC)	6	04-07-2016	12-08-2016	35
2	Rural Enterprise Planning & Promotion (REPP)	6	04-07-2016	12-08-2016	35
3	Gender, Development And Planning (GDP)	8	08-08-2016	30-09-2016	35
4	Human Resource Development and Entrepreneurship Education/Training (HRD-EE)	8	08-08-2016	30-09-2016	35
5	Project Management Training and Certification (PMTTC)	7	29-08-2016	14-10-2016	35
6	Small Business Planning and Promotion (SBPP)	8	03-10-2016	25-11-2016	35
7	Trainers Training on Self Help Groups Formation, Growth & Sustenance (TT-SHGFGS)	8	03-10-2016	25-11-2016	35
8	Trainers Training on Entrepreneurship and Promotion of Income Generation Activities (TT-EPIGA)	8	05-12-2016	27-01-2017	35
9	Women & Enterprise Development (WED) - A Trainers/Promoters Program	8	05-12-2016	27-01-2017	35
10	Innovative Leadership For Organization Growth And Excellence (ILOGE)	8	30-01-2017	24-03-2017	35
11	Entrepreneurship For Small Business Trainers/Promoters Programme (ESB-TP)	8	30-01-2017	24-03-2017	35
12	Trainers Training on Promotion of Self Employment and Skill Development (TT-PSESD)	5	20-03-2017	21-04-2017	35

Eligibility Criteria

SI No.1, 5 & 12 : 'A' level or equivalent, the medium of instruction being English adequate knowledge of English is necessary for effective participation. Participant should have experience in the area of entrepreneurship education, human resource development, management, self-employment and small business development and working in Government, non-government organization, Universities, business, Schools, Colleges, Banks etc.

SI No. 2, 3 & 4: 'A' level or equivalent, the medium of instruction being English, adequate knowledge of English is necessary for effective participation.

SI No. 6. 'A' level or equivalent the medium of instruction being English, adequate knowledge of English is necessary for effective participation. Sufficient experience is required in the area of small business, self-employment, MS & ME Development, entrepreneurship and its planning and promotion; officials in government departments, small business corporations, planning department, financial institutions, commercial banks, research institutions, trainers of entrepreneurship training institutions and industrial/small business development organizations prospective small business entrepreneurs can also be admitted to this course.

SI No. 7 & 8. 'A' level or equivalent the medium of instruction being English, adequate knowledge of English is necessary for effective participation. Sufficient experience is required in assisting for promotion and development of income generation, micro enterprise, community development, poverty alleviation, small businesses and self help groups and working as directors/senior executives/officials in government departments, banks, training institutions NGOs/voluntary organizations, universities research institutions, planning departments can get benefit in this program.

SI No. 9, 'A' level or equivalent the medium of instruction being english, adequate knowledge of english is necessary for effective participation. Sufficient experience is required in assisting women in creation and development of small business ventures, development of women, the officials male or female working in developmental organization and women entrepreneurs associations industrial and small business development organizations, planning departments, financial institutions, commercial banks, research institutions and universities and ngos/or development organization. prospective women entrepreneurs can also benefit from the programme.

SI No. 10 & 11 : 'A' level or equivalent the medium of instruction being english, adequate knowledge of english is necessary for effective participation. WORK EXPERIENCE: Sufficient experience is required in promoting entrepreneurship and small business development and working as trainers/faculties consultants in promoting entrepreneurship and small business development/promoters in government department and corporation, financial institutions, including banks, training organizations, consultants/or voluntary organizations.

24. NATIONAL INSTITUTE OF RURAL DEVELOPMENT

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S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	Community Based Disaster Management; Mainstreaming and Risk Reduction Strategies	4	11-07-2016	07-08-2016	25
2	Rural Credit for Poverty Reduction	4	11-07-2016	07-08-2016	25
3	Empowerment of Women for Rural Development	4	08-08-2016	04-09-2016	25
4	Participatory Rural Development	4	08-08-2016	04-09-2016	25
5	Planning and Management of Drinking Water and Sanitation Projects	4	05-09-2016	02-10-2016	25
6	Good Governance for Management of Rural Development Programmes	4	05-09-2016	02-10-2016	25
7	Planning and Management of Rural Housing and Habitat Projects	4	03-10-2016	30-10-2016	25
8	Natural Resource Management for Sustainable Rural Livelihoods	4	03-10-2016	30-10-2016	25
9	Planning and Management of Rural Development Programmes	4	31-10-2016	27-11-2016	25
10	Sustainable Agriculture Strategies for Rural Development	4	31-10-2016	27-11-2016	25
11	G-Infomatics Applications in Rural Development	6	28-11-2016	08-01-2017	25
12	Community Driven Rural Development	6	28-11-2016	08-01-2017	25
13	Corporate Social Responsibility in Community Development	4	28-11-2016	25-12-2016	25
14	Management of Rural Employment Projects and Poverty Alleviation	4	16-01-2017	12-02-2017	25
15	Training Methodology for Development Professionals	4	16-01-2017	12-02-2017	25
16	Information Communication Technology for Rural Development	4	13-02-2017	12-03-2017	25
17	Participatory Planning for Poverty Reduction and Sustainable Development	4	13-02-2017	12-03-2017	25

Eligibility Criteria

- SI No. 1 & 10: Minimum of Bachelor's degree either in Science or Arts. Middle level in the official's career with special focus on community development and disaster management strategies.
- SI No. 2. Minimum Graduation in Social Sciences with 2 years work experience.
- SI No. 3. Graduates with at least 03 years work experience.
- SI No. 4. Post Graduation in Social Sciences and Agricultural Studies with at least 8 years work experience in development sector.
- SI No. 5. Bachelors degree in any stream with work experience in water and sanitation or rural development.
- SI No. 6. Bachelors or Masters degree. Should possess 2 years working experience in rural development.
- SI No. 7. Graduate in Civil Engineering/Rural Development/ Rural Infrastructure with relevant experience in rural housing or rural development.
- SI No. 8. Minimum Qualification is graduation with 2 years work experience.
- SI No. 9. Graduation. Officials and NGO Representatives who have experience in the field of rural development and planning.
- SI No. 11. Minimum graduation in any discipline with working knowledge of computers and English. Work experience in any field.
- SI No. 12. Graduation with good Communication Skills with minimum 5 years of work experience in social and development sector.
- SI No. 13. Graduates with proficiency in English with 3 yrs of work experience.
- SI No. 14. Graduation or post graduation in relevant field (Social Sciences etc) with at least 8 years work experience in Development Sector.
- SI No. 15. Government Officials possessing any degree/diploma. Though no experience is insisted, one or two years experience is preferred.
- SI No. 16. Graduate in any discipline with minimum five years of experience in relevant field / sector.
- SI No. 17. Graduation with 3 years of work experience.

33. NATIONAL UNIVERSITY OF EDUCATIONAL PLANNING AND ADMINISTRATION

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S. No.	Course Name	Duration (in weeks)	Start Date	End Date	Seats (Max)
1	International Programme for Educational Administrators	4	18-07-2016	12-08-2016	35
2	International Diploma in Educational Planning and Administration (IDEPA-XXXIII)	13	01-02-2017	30-04-2017	35

Eligibility Criteria

Sl No. 1. Educational personnel engaged in Elementary, Secondary and Tertiary Education.

Sl No. 2. Education officers working at the National, Provincial, District or Institutional Level are eligible for admission to the programme. The Heads of educational institutions (school, college), regional and district education departments, functionaries working in the teacher-training colleges or universities and officials below 50 years of age are eligible to apply for this programme.