

(To be substituted by the same number and date)  
Government of the People's Republic of Bangladesh  
Ministry of Public Administration  
Foreign Training Branch  
[www.mopa.gov.bd](http://www.mopa.gov.bd)

No.05.00.0000.202.00.001.16-98

Date: 19/12/2016

To : Chief Accounts Officer  
Ministry of Public Administration  
22, Purana Paltan, Dhaka.

The undersigned is directed to convey the Government's approval to the following officers for participating in the "Mid-Career Training Programme in Field Administration for Civil Servants of Bangladesh-34<sup>th</sup> Batch" at National Centre for Good Governance (NCGG), Mussoorie, India from 02/01/2017 to 14/01/2017 or nearer date under the terms and conditions described in para-02:

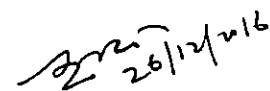
Sl. No	ID No.	Name	Designation	Place of Posting	Division
1.	16097	Mr. Md. Abdul Kuddus	Upazila Nirbahi Officer	Borhanuddin, Bhola	Barisal
2.	16198	Ms. Afroza Begum Parul	Upazila Nirbahi Officer	Razapur, Jhalakathi	Barisal
3.	16632	Mr. Shah Md. Rafiqul Islam	Senior Assistant Commissioner	Office of the Divisional Commissioner, Barisal	Barisal
4.	16664	Ms. Israt Jahan	Senior Assistant Commissioner	Office of the Divisional Commissioner, Barisal	Barisal
5.	16098	Syed Enamul Kabir	Upazila Nirbahi Officer	Hatibandha, Lalmonirhat	Rangpur
6.	16332	Mr. M.J. Arif Begg	Upazila Nirbahi Officer	Haripur, Thakurgaon	Rangpur
7.	16432	Mr. Ujjal Kumar Ghosh	Upazila Nirbahi Officer	Saghata, Gaibandha	Rangpur
8.	16561	Ms. Sagia Pervin	Senior Assistant Commissioner	Office of the Deputy Commissioner, Rangamati	Chittagong
9.	16663	Begum Kaniz Fatema	Senior Assistant Commissioner	Office of the Deputy Commissioner, Chandpur	Chittagong
10.	16672	Mr. Muhammad Raihanul Harun	Senior Assistant Commissioner	Office of the Divisional Commissioner, Chittagong	Chittagong
11.	16682	Mr. Md. Oliujjaman	Senior Assistant Commissioner	Office of the Deputy Commissioner, Rangamati	Chittagong
12.	16687	Mr. Md. Zamirul Islam	Senior Assistant Commissioner	Office of the Deputy Commissioner, Comilla	Chittagong
13.	16720	Mr. Md. Nadim Sarwar	Senior Assistant Commissioner	Office of the Deputy Commissioner, Khagrachhari	Chittagong
14.	16723	Mr. Bidarshi Sambowdhi Chakma	Senior Assistant Commissioner	Office of the Deputy Commissioner, Cox's Bazar	Chittagong
15.	16185	Ms. Shamima Khandaker	Upazila Nirbahi Officer	Gior, Manikganj	Dhaka
16.	16364	Ms. Israt Jahan Keya	Senior Assistant Commissioner	Office of the Divisional Commissioner, Dhaka	Dhaka
17.	16425	Mr. Md. Mashiur Rahman Khan	Upazila Nirbahi Officer	Itna, Kishoreganj	Dhaka
18.	16449	Ms. Taslima Ahmed Poly	Upazila Nirbahi Officer	Mithamoin, Kishoreganj	Dhaka
19.	16455	Ms. Kaniz Fatema	Upazila Nirbahi Officer	Office of the Divisional Commissioner, Dhaka	Dhaka
20.	16517	Mr. Md. Manir Hossain	Upazila Nirbahi Officer	Louhajorj, Munshiganj	Dhaka
21.	16524	Mr. Abul Kalam	Upazila Nirbahi Officer	Dhamrai, Dhaka	Dhaka
22.	5951	Mr. Hossain Ali Khondoker	DDLG (Deputy Secretary)	Office of the Divisional Commissioner, Khulna	Khulna
23.	16242	Mr. Md. Abusayed	Upazila Nirbahi Officer	Chitalmari, Bagerhat	Khulna
24.	16441	Ms. Namita Dey	Upazila Nirbahi Officer	Purbadhala, Netrokona	Mymensingh
25.	15693	Mr. Mohammad Zillur Rahman Khan	Upazila Nirbahi Officer	Tarash, Sirajganj	Rajshahi
26.	16359	Mr. Abdullah Arif Muhammad	Upazila Nirbahi Officer	Natore Sadar, Natore	Rajshahi
27.	16488	Mr. Mohammad Suhel Mahmud	Upazila Nirbahi Officer	Jaintiapur, Sylhet	Sylhet
28.	16523	Mr. Mohammad Muklesur Rahman	Upazila Nirbahi Officer	Madhabpur, Habiganj	Sylhet

Cont. page-2

**2. Terms & Conditions:**

- a) They will start their journey for India on a convenient date near to January 02, 2017;
- b) The period of this training and the time spent for travel and transit will be treated as on duty;
- c) They will draw their pay and allowances in local currency;
- d) The Government of India will bear all expenses of the said training;
- e) They are entitled to draw Pocket Allowance equivalent to 30% of the Comprehensive Allowance as stated in the Office Memorandum no. AMA/AaBi/Ex.Control-2/2 (19)/2000-04/Part-1/221(1000) of the Finance Division, Dated: 9 October, 2012 (Paragraph 7 Ka and 11) with the latest amendment (circular of Finance Division No.07.152.099.00.001.2004-35 dated 24/8/2015) and Office Memorandum no. AMA/AaBi/ Ex.Control-2/2 (19)/2000-04/Part-1/67 of the Finance Division, Dated: 10 March, 2013 for the travel period.
- f) They will draw their Pocket Allowance from the budget allocation of TA Code of their respective offices;
- g) They will not be allowed to stay abroad more than the approved period;
- h) They shall return to their respective work place immediate after returning from the training;
- i) They will have to submit a report on the Training to the Foreign Training Branch of the Ministry of Public Administration within five days after their return from the Training.

3. This order is issued with the approval of the competent authority.

  
26/12/2016  
Dr. Abdul Hamid  
Joint Secretary  
Phone: +880-2-9574426  
sasft.mopa@gmail.com

No.05.00.0000.202.00.001.16--98/1(100)

Date: 19/12/2016

**Copy for Kind Information and Necessary Action: (not according to seniority)**

**External**

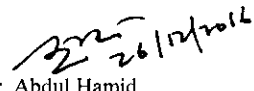
1. Cabinet Secretary, Cabinet Division, Dhaka.
2. Senior Secretary, Prime Minister's Office, Dhaka.
3. Senior Secretary, Economic Relations Division, Dhaka.
4. H.E The High Commissioner, The High Commission of India in Bangladesh, 1-3 Park Road, Baridhara, Dhaka.
5. H.E The High Commissioner, The Bangladesh High Commission in India, EP-39, Dr. S. Radhakrishnan Marg, Chanakyapuri, New Delhi-110021.
6. Director General, Immigration and Passport, Dhaka.
7. Divisional Commissioner, Dhaka/Khulna/Chittagong/Rangpur/Rajshahi/Sylhet/Barisal/Mymensingh Division.
8. Chairman, Abandoned Property Mngt Board, Segun Bagicha, Dhaka.
9. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
10. Deputy Commissioner, Bhola/Jhalakathi/Barisal/Lalmonirhat/Dinajpur/Thakurgaon/Gaibandha/Lakshmipur/Rangamati/Chandpur/Chittagong/Comilla /Khagrachhari/Cox's Bazar/Manikganj/Kishoreganj/Dhaka/Munshiganj/Khulna/Bagerhat/Netrokono/Sirajganj/Natore/Sylhet/ Habiganj/
11. Director, Hazrat Shahjalal International Airport, Dhaka.
12. PS to Honorable Prime Minister's International Relation Affairs Adviser, Prime Minister's Office, Dhaka.
13. District Accounts Officer.....
14. Upazila Accounts Officer.....

**Internal**

1. Additional Secretary, Ministry of Public Administration.
2. Additional Secretary (CPT/APD/Administration), Ministry of Public Administration.
3. Joint Secretary (Training/PACC/CR/Budget & Audit), Ministry of Public Administration.
4. PS to Hon'ble Minister, Ministry of Public Administration.
5. PS to Hon'ble Minister of State, Ministry of Public Administration.
6. PS to Senior Secretary, Ministry of Public Administration.
7. Senior Systems Analyst, PACC, Ministry of Public Administration.
8. Accounts officer, Ministry of Public Administration.

**Personal**

Mr/Ms.....

  
26/12/2016  
Dr. Abdul Hamid  
Joint Secretary

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার

জনপ্রশাসন মন্ত্রণালয়

বিদেশ প্রশিক্ষণ অধিশাখা

[www.mopa.gov.bd](http://www.mopa.gov.bd)

নং-০৫.০০.০০০০.২০২.০০০০.০১.১৬-৬৪৩

তারিখ: ২৬/১২/২০১৬ খ্রি.

**বিষয়: ভারতে অনুষ্ঠিতব্য Mid-Career Training on Field Administration for Civil Servants of Bangladesh শীর্ষক প্রশিক্ষণের ৩৪তম ব্যাচের ত্রিফিং।**

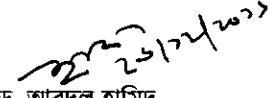
উপর্যুক্ত বিষয়ের আলোকে জানানো যাচ্ছে যে, ভারতের Mussoorie তে অবস্থিত National Centre for Good Governance (NCGG) তে আগামী ০২/০১/২০১৭ হতে ১৪/০১/২০১৭ তারিখ মেয়াদে Mid-Career Training on Field Administration for Civil Servants of Bangladesh শীর্ষক প্রশিক্ষণের ৩৪তম ব্যাচের প্রশিক্ষণ অনুষ্ঠিত হবে এবং এতদুদ্দেশ্যে সরকারি আদেশ জারি করা হয়েছে। উক্ত প্রশিক্ষণের ত্রিফিং আগামী ২৯/১২/২০১৬ তারিখ বেলা ১২:০০ টায় জনপ্রশাসন মন্ত্রণালয়ের সম্মেলন কক্ষে (ভবন নম্বর-০২, ৪র্থ তলা) বাংলাদেশ সচিবালয়, ঢাকায় অনুষ্ঠিত হবে। উক্ত ত্রিফিং সেশনে জনপ্রশাসন মন্ত্রণালয়ের উর্ধ্বতন কর্মকর্তাসহ নিম্নবর্ণিত মনোনীত প্রশিক্ষণার্থী কর্মকর্তাগণ উপস্থিত থাকবেন:

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25.	15693	Mr. Mohammad Zillur Rahman Khan	Upazila Nirbahi Officer	Tarash, Sirajganj	Rajshahi

চলমান পৃষ্ঠা-০২

26.	16359	Mr. Abdullah Arif Muhammad	Upazila Nirbahi Officer	Natore Sadar, Natore	Rajshahi
27.	16488	Mr. Mohammad Suhel Mahmud	Upazila Nirbahi Officer	Jaintiapur, Sylhet	Sylhet
28.	16523	Mr. Mohammad Muklesur Rahman	Upazila Nirbahi Officer	Madhabpur, Habiganj	Sylhet

২। উক্ত ব্রিফিং সেশনে উপর্যুক্ত কর্মকর্তাগণকে যথাসময়ে উপস্থিত থাকার জন্য নির্দেশক্রমে অনুরোধ করা হলো।

  
ড. আবদুল হামিদ  
যুগ্মসচিব  
ফোন: ৯৫৭৪৪২৬  
sasft.mopa@gmail.com

**বিতরণ:**

জনাব/বেগম, .....

**অনুলিপি: সদয় অবগতির জন্য**

- ১। বিভাগীয় কমিশনার (সকল)।
- ২। অতিরিক্ত সচিব/অতিরিক্ত সচিব (সিপিটি/প্রশাসন), জনপ্রশাসন মন্ত্রণালয়।
- ৩। যুগ্মসচিব (প্রশিক্ষণ), জনপ্রশাসন মন্ত্রণালয়।
- ৪। যুগ্মসচিব, নিরাপত্তা-২ অধিশাখা, স্বরাষ্ট্র মন্ত্রণালয় (তালিকায় উল্লিখিত কর্মকর্তাগণকে সচিবালয়ে প্রবেশের অনুরোধসহ)।
- ৫। যুগ্মসচিব, প্রশাসন-৪ অধিশাখা, জনপ্রশাসন মন্ত্রণালয় (৩৩ জনের আপ্যায়নের ব্যবস্থা গ্রহণের অনুরোধসহ)।
- ৬। সিনিয়র সচিব মহোদয়ের একান্ত সচিব, জনপ্রশাসন মন্ত্রণালয় (সিনিয়র সচিব মহোদয়ের সদয় অবগতির জন্য)।