

নং.০৫ -০০.০০০০.২০২.০০০.২৩.১৬-১১

তারিখ: ১০/০১/২০১৭ খ্রি.

বিষয়: Universiti Putra Malaysia (UPM), মালয়েশিয়ায় অনুষ্ঠেয় ৬১তম এফটিসি কোর্সের বিদেশ প্রশিক্ষণ অংশে অংশগ্রহণকারী কর্মকর্তাদের ত্রিফিং।

উপর্যুক্ত বিষয়ের আলোকে জানানো যাচ্ছে যে, আগামী ১৬/০১/২০১৭ হতে ২৫/০১/২০১৭ তারিখ মেয়াদে Universiti Putra Malaysia (UPM), মালয়েশিয়ায় অনুষ্ঠেয় প্রশিক্ষণে অংশগ্রহণের নিমিত্ত মনোনীত নিম্নোল্লিখিত ৬১তম এফটিসি কোর্সের প্রশিক্ষণার্থীদের জন্য এক ত্রিফিং সেশন ১৫/০১/২০১৭ তারিখ রবিবার সকাল ১১:০০ টায় জনপ্রশাসন মন্ত্রণালয়ের সম্মেলন কক্ষ (ভবন নম্বর-০২, ৪র্থ তলা) বাংলাদেশ সচিবালয়, ঢাকায় অনুষ্ঠিত হবে। এ ত্রিফিং সেশনে জনপ্রশাসন মন্ত্রণালয়ের উর্ধ্বতন কর্মকর্তাসহ নিম্নোল্লিখিত কর্মকর্তাগণ উপস্থিত থাকবেন:

Course Management

| Sl. No. | ID No. | Name | Designation | Place of posting |
|---------|--------|-----------------------|-------------------|-----------------------------------|
| 1 | 6672 | Mr. Md. Moshir Rahman | Deputy Secretary | Ministry of Public Administration |
| 2 | | Mr. Md. Matiar Rahman | Senior Programmer | Ministry of Public Administration |
| 3 | 4518 | Mr. Tahsinur Rahman | Director | BPATC, Savar, Dhaka. |
| 4 | | Dr. B M Benojir Ahmed | Deputy Director | BPATC, Savar, Dhaka. |

Participants

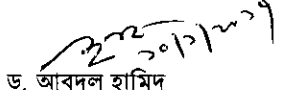
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| 1 | 17529 | Mr. Iftekhar Yunus | Assistant Commissioner | Office of the Deputy Commissioner, Thakurgaon. |
| 2 | | Ms. Dipa Rani Halder | Assistant Director | Directorate of Customs Intelligence and Investigation |
| 3 | 602322 | Mr. Md. Joynul Abadin | Assistant Engineer | Database Division, Roads and Highways Department |
| 4 | | Mr. Zahirul Islam | Deputy Finance Controller | Office of the Senior Finance Controller (Army), Dhaka Cantonment |
| 5 | 17572 | Mr. Md. Shohel Rana | Assistant Commissioner | Office of the Deputy Commissioner, Brahmanbaria |
| 6 | BP871315 9409 | Mr. Mohammad Nazmul Hasan | Assistant Superintendent of | Laksam Circle, Comilla District Police |
| 7 | 16201400 0072 | Mr. Mohammad Amir Hossen | Veterinary Surgeon | Upazila Livestock Office, Sandwip, Chittagong |
| 8 | 15201230 118 | Mr. Hassan Md. Hafizur Rahman | Public Relation Officer | Bangladesh Public Service Commission Secretariat |
| 9 | 2851 | Ms. Taniya Rahman | Horticulturist | Horticulture Centre, Kewatkhali, Mymensingh |
| 10 | | Mr. Md. Hasanur Reza | Assistant Engineer | PWD, Rangpur |
| 11 | | Mr. Sawgat Ahmed Shuvo | Assistant Engineer | PWD Training Academy and Testing Laboratory, Dhaka |
| 12 | 17352 | Ms. Sadiya Jarin | Assistant Commissioner | Office of the Deputy Commissioner, Rajshahi |
| 13 | 20201302 3211 | Mr. Shah Mostofa Tariquzzaman | Assistant Engineer | E/M Division-3, PWD, Dhaka. |
| 14 | | Dr. Safeth Arju | Veterinary Surgeon | Central Cotton Breeding and Dairy Farm Savar, Dhaka. |
| 15 | 17524 | Mr. Md. Kamruzzaman | Assistant Commissioner | Office of the Deputy Commissioner, Bandarban |
| 16 | 17598 | Mr. A. B. M. Khalid Hossain Siddique | Assistant Commissioner | Office of the Deputy Commissioner, Narail |
| 17 | 19140005 81 | Ms. Shila Roy | Upazila Fisheries Officer | Nagarkanda, Faridpur |
| 18 | 17546 | Mr. Md. Ashek Un Nabi Talukder | Assistant Commissioner | Office of the Deputy Commissioner, Dhaka |
| 19 | 0310 | Mr. Md. Morshedur Rahman Talukder | Assistant Secretary | M/O Foreign Affairs |
| 20 | 17500 | Mr. Alamgir Hossain | Assistant Commissioner | Office of the Deputy Commissioner, Patuakhali. |

চলমান পাতা-০২

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|----|---------------|-------------------------------|------------------------------------|--|
| 21 | 17384 | Mr. Md. Mostafa Javed Kaychar | Assistant Commissioner | Office of the Deputy Commissioner, Pabna |
| 22 | BP-8512147703 | Mr. Shakher Hossain Siddiquee | Assistant Superintendent of Police | SSF, Prime Minister's Office |
| 23 | 17355 | Mr. Mirza Imam Uddin | Assistant Commissioner | Office of the Deputy Commissioner, Khagrachari |

২। উক্ত ব্রিফিং সেশনে মনোনীত কর্মকর্তাগণকে যথাসময়ে উপস্থিত থাকার জন্য নির্দেশক্রমে অনুরোধ করা হলো।


ড. আবদুল হামিদ
যুগ্মসচিব
ফোন: ৯৫৭৪৪২৬
sasft.mopa@gmail.com

বিতরণ:

জনাব/বেগম,
.....।

অনুলিপি সদয় অবগতির জন্য :

- ১। রেজিষ্টার, বাংলাদেশ লোক প্রশাসন প্রশিক্ষণ কেন্দ্র (বিপিএটিসি), সাভার, ঢাকা।
- ২। অতিরিক্ত সচিব/অতিরিক্ত সচিব (সিপিটি/প্রশাসন), জনপ্রশাসন মন্ত্রণালয়।
- ৩। কমিশনার, বিভাগ।
- ৪। যুগ্মসচিব (প্রশিক্ষণ), জনপ্রশাসন মন্ত্রণালয়।
- ৫। যুগ্মসচিব, নিরাপত্তা-২ অধিশাখা, স্বরাষ্ট্র মন্ত্রণালয় (তালিকায় উল্লিখিত কর্মকর্তাগণকে সচিবালয়ে প্রবেশের অনুরোধসহ)।
- ৬। যুগ্মসচিব, প্রশাসন-৪ অধিশাখা, জনপ্রশাসন মন্ত্রণালয় (৩৪ জনের আপ্যায়নের ব্যবস্থা গ্রহণের অনুরোধসহ)।
- ৭। জেলা প্রশাসক,.....
- ৮। সিনিয়র সচিব মহোদয়ের একান্ত সচিব, জনপ্রশাসন মন্ত্রণালয় (সিনিয়র সচিব মহোদয়ের সদয় অবগতির জন্য)।
- ৯। হিসাবরক্ষণ কর্মকর্তা, জনপ্রশাসন মন্ত্রণালয়, ঢাকা।

(To be substituted by the same number and date)
Government of the People's Republic of Bangladesh
Ministry of Public Administration
Foreign Training Branch
www.mopa.gov.bd

No.05.00.0000.202.00.023.16-100

Date: 28/12/2016

To : Chief Accounts Officer
Ministry of Public Administration
22, Purana Paltan, Dhaka.

The undersigned is directed to convey the Government's approval to the following officers for participating in the Training Course to be held at the Universiti Putra Malaysia (UPM), Malaysia from 16/01/2017 to 25/01/2017 or nearer date as part of overseas exposure visit of 61st Foundation Training Course (FTC) held at BPATC under the terms and conditions described in para-02:

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| 1 | 6672 | Mr. Md. Moshir Rahman | Deputy Secretary | Ministry of Public Administration |
| 2 | | Mr. Md. Matiar Rahman | Senior Programmer | Ministry of Public Administration |
| 3 | 4518 | Mr. Tahsinur Rahman | Director | BPATC, Savar, Dhaka. |
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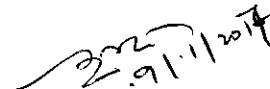
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| 22 | BP-8512147703 | Mr. Shakher Hossain Siddiquee | Assistant Superintendent of Police | SSF, Prime Minister's Office |
| 23 | 17355 | Mr. Mirza Imam Uddin | Assistant Commissioner | Office of the Deputy Commissioner, Khagrachari |

02. Terms & Conditions:

- a) They will start their journey for Malaysia on a convenient date near to January 16, 2017;
- b) The period of this training and the time spent for travel and transit will be treated as on duty;
- c) They will draw their pay and allowances in local currency;
- d) Under the head of training budget, the Ministry of Public Administration will bear all expenses of the said training;
- e) They will not be allowed to stay abroad more than the approved period;
- f) Change in the posting place of above-mentioned officers shall not hamper their participation in the overseas exposure visit;
- g) They will have to submit a report on the Training to the Foreign Training Branch of the Ministry of Public Administration within five days after their return from the Training.

03. This order is issued with the approval of the competent authority.


(Dr. Abdul Hamid)
Joint Secretary
Phone: +880-2-9574426
sasft.mopa@gmail.com

No.05.00.0000.202.00.023.16-100(80)


Date: 28/12/2016

Copy for Kind Information and Necessary Action: (not according to seniority)

01. Cabinet Secretary, Cabinet Division, Dhaka.
02. Principal Secretary, Prime Minister's Office, Dhaka.
03. Senior Secretary,.....Ministry/Division.
04. Secretary,.....Ministry/Division
05. Rector, BPATC, Savar, Dhaka.
06. Chairman/Director General.....
07. H.E. High Commissioner, the High Commission of Malaysia in Bangladesh, House No. 19, Road No.6, Baridhara, Dhaka.
08. H.E. the High Commissioner, the High Commission for the People's Republic of Bangladesh in Kuala Lumpur, Block-I, Lorong Damai-7, Jalan Damai, 55000 Kuala Lumpur, Malaysia.
09. Director General, Immigration and Passport, Dhaka.
10. Divisional Commissioner,
11. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
12. Deputy Commissioner,
13. Director, Hazrat Shahjalal International Airport, Dhaka.
14. Accounts officer, Ministry of Public Administration.
15. Mr/Ms.....

Copy for Kind information:

01. Additional Secretary/Additional Secretary (CPT/APD), Ministry of Public Administration.
02. Joint Secretary (Training/PACC/Budget & Audit), Ministry of Public Administration.
03. PS to Hon'ble Minister, Ministry of Public Administration.
04. PS to Hon'ble Minister of State, Ministry of Public Administration.
05. PS to Senior Secretary, Ministry of Public Administration.
06. Senior Systems Analyst, PACC, Ministry of Public Administration.


(Dr. Abdul Hamid)
Joint Secretary