

(To be substituted by the same number and date)  
 Government of the People's Republic of Bangladesh  
 Ministry of Public Administration  
 Foreign Training Branch  
[www.mopa.gov.bd](http://www.mopa.gov.bd)

No-05.00.0000.202.00.003.17-31

Date: 26/04/2017

To: Chief Accounts Officer  
 Ministry of Public Administration  
 22, Purana Palta, Dhaka.

The undersigned is directed to convey the Government's approval to the following officers for participating in the Overseas Exposure Visit to be held at Administrative Staff College of India (ASCI), India from 21/05/2017 to 30/05/2017 or nearer date as part of exposure visit of 113<sup>th</sup> Advanced Course on Administration and Development (ACAD) held at BPATC under the terms and conditions described in para-02:

**Course Management**

| Sl. No. | ID No. | Name                    | Designation      | Place of posting          |
|---------|--------|-------------------------|------------------|---------------------------|
| 1       | 15360  | Mr. Anup Kumar Talukder | Deputy Secretary | M/O Public Administration |
| 2       |        | Mr. Md. Mohsan Uddin    | Programmer       | M/O Public Administration |
| 3       |        | Mr. A F M Amir Hussain  | Deputy Director  | BPATC, Savar, Dhaka       |
| 4       | 15903  | Mr. Hasan Murtaza Masum | Deputy Director  | BPATC, Savar, Dhaka       |

**Participants**

| Sl. No. | ID No. | Name                              | Designation                               | Place of Posting                                  |
|---------|--------|-----------------------------------|---|---|
| 1       | 6096   | Mr. Md. Hamidur Rahman            | Deputy Secretary                          | M/O Fisheries and Livestock                       |
| 2       | 6294   | Dr. Md. Enamul Haque              | OSD<br>(Deputy Secretary)                 | Attached to Health Services Division              |
| 3       | 6631   | Mr. Md. Aknur Rahman              | Deputy Director                           | CPTU, IMED  |
| 4       | 6671   | Mr. Zahirul Islam                 | DDLG<br>(Deputy Secretary)                | Office of the Deputy Commissioner,<br>Kishoreganj |
| 5       | 6674   | Dr. Ahmed Ullah, FCMA             | Chief Instructor<br>(Deputy Secretary)    | National Academy for Planning and<br>Development  |
| 6       | 6769   | Mr. Mohammad Nurullah Noori       | Secretary<br>(Deputy Secretary)           | Bangladesh Tea Board, Chittagong                  |
| 7       | 6816   | Ms. Nazma Begum                   | Deputy Secretary                          | Posts and Telecommunications<br>Division          |
| 8       | 6854   | Mr. Md. Lal Hossain               | General Manager                           | BRTC, Dhaka                                       |
| 9       | 6901   | Mr. A K M Tareque                 | Deputy Secretary                          | M/O Science and Technology                        |
| 10      | 15045  | Mr. Farid Ahmed                   | DDLG<br>(Deputy Secretary)                | Office of the Deputy Commissioner,<br>Sherpur     |
| 11      | 15128  | Mr. Md. Mukhlesur Rahman<br>Akand | Deputy Secretary                          | Attached to Power Division                        |
| 12      | 7717   | Mr. Saif Uddin Ahmed              | Procurement Officer<br>(Deputy Secretary) | HEQEP, SHED, Ministry of Education                |
| 13      | 7736   | Dr. Ashrafi Ahmad                 | Deputy Secretary                          | M/O Social Welfare                                |
| 14      | 7782   | Ms. Ferdousi Begum                | Deputy Secretary                          | M/O Industries                                    |
| 15      | 7797   | Dr. S M Zobaidul Kabir            | OSD<br>(Deputy Secretary)                 | M/O Public Administration                         |
| 16      | 7803   | Mr. Abu Hena Md. Mostofa<br>Kamal | OSD<br>(Deputy Secretary)                 | M/O Public Administration                         |
| 17      | 7804   | Mr. Md. Jarzisar Rahman           | Director<br>(Deputy Secretary)            | BAPARD, Gopalganj                                 |
| 18      | 7807   | Kazi Nurul Islam                  | Secretary<br>(Deputy Secretary)           | Islamic Foundation, Ministry of<br>Religion       |
| 19      | 7808   | Mr. Abul Hossain                  | Deputy Secretary                          | M/O Liberation War Affairs                        |
| 20      | 7809   | Sk. Nurul Alam                    | OSD<br>(Deputy Secretary)                 | M/O Public Administration                         |
| 21      | 7811   | Mr. Md. Osman Bhuiyan             | Deputy Director<br>(Deputy Secretary)     | Department of Agricultural Marketing,<br>Barisal  |

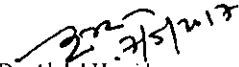
Cont. page-2

|    |         |                            |                                       |   |
|----|---------|----------------------------|---------------------------------------|---|
| 22 | 7814    | Mr. Debdulal Bhattacharjee | Deputy Director<br>(Deputy Secretary) | International Mother Language<br>Institute, Dhaka                 |
| 23 | 7815    | Mr. M. A. Mannan           | Member<br>(Deputy Secretary)          | Bangladesh Sericulture Board, Rajshahi                            |
| 24 | 7816    | Mr. Md. Shah Alam          | Deputy Director<br>(Deputy Secretary) | Jatiyo Muktijodda Council, Ministry of<br>Liberation War Affairs  |
| 25 | 7828    | Mr. Hayat Md. Feroze       | Deputy Secretary                      | Bangladesh Economic Zone Authority                                |
| 26 | BD/8581 | Mr. Golam Hossain          | OIC 'P' FLT                           | Air Headquarters, Dhaka Cantonment                                |
| 27 | BA-6458 | Mr. Jahidul Islam, psc     | Officer Commanding                    | 45, Independent Field Company<br>Engineers, Momenshahi Cantonment |

02. Terms & Conditions:

- They will start their journey for India on a convenient date near to 21 May, 2017;
- The period of this visit and the time spent for travel and transit will be treated as on duty;
- They will draw their pay and allowances in local currency;
- Under the head of training budget, the Ministry of Public Administration will bear all expenses of the said visit;
- They will not be allowed to stay abroad more than the approved period;
- They will have to submit a report on the exposure visit to the Foreign Training Branch of the Ministry of Public Administration within five days after their return from the visit.

03. This order is issued with the approval of the competent authority.

  
Dr. Abdul Hamid  
Joint Secretary  
Phone: +880-2-9574426  
[sasft.mopa@gmail.com](mailto:sasft.mopa@gmail.com)

No-05.00.0000.202.00.003.17-31 (100)

Date: 26/04/2017

**Copy for kind information and necessary action: (not according to seniority)**

- Cabinet Secretary, Cabinet Division, Dhaka.
- Principal Secretary, Prime Minister's Office, Dhaka.
- Senior Secretary,.....Ministry/Division.
- Secretary,.....Ministry/Division
- Rector, BPATC, Savar, Dhaka.
- Divisional Commissioner, Mymensingh.
- Director General, Training Directorate, Armed Forces Division, Dhaka Cantonment.
- H.E The High Commissioner, The High Commission of India in Bangladesh, 1-3 Park Road, Baridhara, Dhaka.
- H.E The High Commissioner, The Bangladesh High Commission in India, EP-39, Dr. S. Radhakrishnan Marg, Chanakyapuri, New Delhi-110021.
- Director General, Immigration and Passport, Dhaka.
- Deputy Commissioner, Kishoreganj/Sherpur.
- Director General (Consular), Ministry of Foreign Affairs, Dhaka.
- Director, Hazrat Shahjalal International Airport, Dhaka.
- Accounts Officer, Ministry of Public Administration.
- Mr/Ms.....

**Copy for kind information:**

- Additional Secretary/Additional Secretary (CPT/APD/Administration), Ministry of Public Administration.
- Joint Secretary (Training/PACC/CR/ Budget & Audit), Ministry of Public Administration.
- PS to Hon'ble Minister, Ministry of Public Administration.
- PS to Hon'ble Minister of State, Ministry of Public Administration.
- PS to Senior Secretary, Ministry of Public Administration.
- Senior Systems Analyst, PACC, Ministry of Public Administration.

  
Dr. Abdul Hamid  
Joint Secretary

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার  
জনপ্রশাসন মন্ত্রণালয়  
বিদেশ প্রশিক্ষণ অধিশাখা  
[www.mopa.gov.bd](http://www.mopa.gov.bd)

নম্বর : ৫.০০.০০০০.২০২.০০.০০৩.১৭-২৩৩

তারিখ : ১৪/০৫/২০১৭ খ্রি.

**বিষয়: ভারতের Administrative Staff College of India (ASCI) তে অনুষ্ঠেয় ১১৩তম এসিএডি কোর্সের বৈদেশিক এক্সপোজার ডিজিটে অংশগ্রহণকারী কর্মকর্তাদের ত্রিফিং।**

উপর্যুক্ত বিষয়ের আলোকে জানানো যাচ্ছে যে, আগামী ২১/০৫/২০১৭ হতে ৩০/০৫/২০১৭ মেয়াদে Administrative Staff College of India (ASCI), ভারতে অনুষ্ঠেয় বৈদেশিক এক্সপোজার ডিজিটে অংশগ্রহণের নিমিত্ত মনোনীত ১১৩তম এসিএডি কোর্সের নিম্নোল্লিখিত প্রশিক্ষণার্থীদের জন্য এক ত্রিফিং সেশন আগামী ১৬/০৫/২০১৭ তারিখ মঙ্গলবার অপরাহ্ন ০২:৩০ টায় জনপ্রশাসন মন্ত্রণালয়ের সম্মেলন কক্ষে (ভবন নম্বর-০২, ৪র্থ তলা) বাংলাদেশ সচিবালয়, ঢাকায় অনুষ্ঠিত হবে। উক্ত ত্রিফিং সেশনে জনপ্রশাসন মন্ত্রণালয়ের উর্ধ্বতন কর্মকর্তাসহ নিম্নোল্লিখিত কর্মকর্তাগণ উপস্থিত থাকবেন:

**Course Management**

| Sl. No. | ID No. | Name                    | Designation      | Place of posting          |
|---------|--------|-------------------------|------------------|---------------------------|
| 1       | 15360  | Mr. Anup Kumar Talukder | Deputy Secretary | M/O Public Administration |
| 2       |        | Mr. Md. Mohsan Uddin    | Programmer       | M/O Public Administration |
| 3       |        | Mr. A F M Amir Hussain  | Deputy Director  | BPATC, Savar, Dhaka       |
| 4       | 15903  | Mr. Hasan Murtaza Masum | Deputy Director  | BPATC, Savar, Dhaka       |

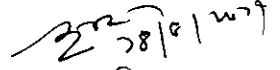
**Participants**

| Sl. No. | ID No. | Name                              | Designation                               | Place of Posting                                  |
|---------|--------|-----------------------------------|---|---|
| 1.      | 6096   | Mr. Md. Hamidur Rahman            | Deputy Secretary                          | M/O Fisheries and Livestock                       |
| 2.      | 6294   | Dr. Md. Enamul Haque              | OSD<br>(Deputy Secretary)                 | Attached to Health Services Division              |
| 3.      | 6631   | Mr. Md. Aknur Rahman              | Deputy Director                           | CPTU, IMED  |
| 4.      | 6671   | Mr. Zahirul Islam                 | DDLG<br>(Deputy Secretary)                | Office of the Deputy Commissioner,<br>Kishoreganj |
| 5.      | 6674   | Dr. Ahmed Ullah, FCMA             | Chief Instructor<br>(Deputy Secretary)    | National Academy for Planning and<br>Development  |
| 6.      | 6769   | Mr. Mohammad Nurullah Noori       | Secretary<br>(Deputy Secretary)           | Bangladesh Tea Board, Chittagong                  |
| 7.      | 6816   | Ms. Nazma Begum                   | Deputy Secretary                          | Posts and Telecommunications<br>Division          |
| 8.      | 6854   | Mr. Md. Lal Hossain               | General Manager                           | BRTC, Dhaka                                       |
| 9.      | 6901   | Mr. A K M Tareque                 | Deputy Secretary                          | M/O Science and Technology                        |
| 10.     | 15045  | Mr. Farid Ahmed                   | DDLG<br>(Deputy Secretary)                | Office of the Deputy Commissioner,<br>Sherpur     |
| 11.     | 15128  | Mr. Md. Mukhlesur Rahman<br>Akand | Deputy Secretary                          | Attached to Power Division                        |
| 12.     | 7717   | Mr. Saif Uddin Ahmed              | Procurement Officer<br>(Deputy Secretary) | HEQEP, SHED, Ministry of Education                |
| 13.     | 7736   | Dr. Ashrafi Ahmad                 | Deputy Secretary                          | M/O Social Welfare                                |
| 14.     | 7782   | Ms. Ferdousi Begum                | Deputy Secretary                          | M/O Industries                                    |
| 15.     | 7797   | Dr. S M Zobaidul Kabir            | OSD<br>(Deputy Secretary)                 | M/O Public Administration                         |
| 16.     | 7803   | Mr. Abu Hena Md. Mostofa<br>Kamal | OSD<br>(Deputy Secretary)                 | M/O Public Administration                         |
| 17.     | 7804   | Mr. Md. Jarzisar Rahman           | Director<br>(Deputy Secretary)            | BAPARD, Gopalganj                                 |

চলমান পাতা-০২

|     |         |                            |                                       |   |
|-----|---------|----------------------------|---------------------------------------|---|
| 18. | 7807    | Kazi Nurul Islam           | Secretary<br>(Deputy Secretary)       | Islamic Foundation, Ministry of<br>Religion                       |
| 19. | 7808    | Mr. Abul Hossain           | Deputy Secretary                      | M/O Liberation War Affairs  |
| 20. | 7809    | Sk. Nurul Alam             | OSD<br>(Deputy Secretary)             | M/O Public Administration   |
| 21. | 7811    | Mr. Md. Osman Bhuiyan      | Deputy Director<br>(Deputy Secretary) | Department of Agricultural Marketing,<br>Barisal                  |
| 22. | 7814    | Mr. Debdulal Bhattacharjee | Deputy Director<br>(Deputy Secretary) | International Mother Language<br>Institute, Dhaka                 |
| 23. | 7815    | Mr. M. A. Mannan           | Member<br>(Deputy Secretary)          | Bangladesh Sericulture Board, Rajshahi                            |
| 24. | 7816    | Mr. Md. Shah Alam          | Deputy Director<br>(Deputy Secretary) | Jatiyo Muktiyodda Council, Ministry of<br>Liberation War Affairs  |
| 25. | 7828    | Mr. Hayat Md. Feroze       | Deputy Secretary                      | Bangladesh Economic Zone Authority                                |
| 26. | BD/8581 | Mr. Golam Hossain          | OIC 'P' FLT                           | Air Headquarters, Dhaka Cantonment                                |
| 27. | BA-6458 | Mr. Jahidul Islam, psc     | Officer Commanding                    | 45, Independent Field Company<br>Engineers, Momenshahi Cantonment |

২। উক্ত ব্রিফিং সেশনে মনোনীত কর্মকর্তাগণকে যথাসময়ে উপস্থিত থাকার জন্য নির্দেশক্রমে অনুরোধ করা হলো।

  
ড. আবদুল হামিদ  
যুগ্মসচিব  
ফোন: ৯৫৭৪৪২৬  
sasft.mopa@gmail.com

বিতরণ:

জনাব/বেগম, .....  
.....।

অনুলিপি: সদয় অবগতির জন্য

- ১। অতিরিক্ত সচিব/অতিরিক্ত সচিব (সিপিটি/প্রশাসন), জনপ্রশাসন মন্ত্রণালয়।
- ২। যুগ্মসচিব (প্রশিক্ষণ), জনপ্রশাসন মন্ত্রণালয়।
- ৩। উপসচিব, নিরাপত্তা-২ অধিশাখা, জননিরাপত্তা বিভাগ, স্বরাষ্ট্র মন্ত্রণালয় (তালিকায় উল্লিখিত কর্মকর্তাগণকে সচিবালয়ে প্রবেশের অনুরোধসহ)।
- ৪। উপসচিব, প্রশাসন-৪ অধিশাখা, জনপ্রশাসন মন্ত্রণালয় (৩৬ জনের আপ্যায়নের ব্যবস্থা গ্রহণের অনুরোধসহ)।
- ৫। সিনিয়র সচিব মহোদয়ের একান্ত সচিব, জনপ্রশাসন মন্ত্রণালয় (সিনিয়র সচিব মহোদয়ের সদয় অবগতির জন্য)।