

Government of the People's Republic of Bangladesh
Ministry of Public Administration
Foreign Training Branch
www.mopa.gov.bd

No.05.00.0000.202.00.019.17-96

Date : 04/12/2017

To : Chief Accounts Officer
Ministry of Public Administration
22, Purana Paltan, Dhaka.

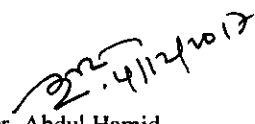
The undersigned is directed to convey the Government's approval to the following officers for participating a visit programme going to be held in China from 11/12/2017 to 19/12/2017 or possible nearer date under the terms and conditions described in para 02;

Sl. No.	ID No.	Name	Designation	Place of Posting
1	5614	Ms. Aleya Akter	Deputy Secretary	Ministry of Public Administration
2	5672	Mr. Md. Masudul Hasan	Deputy Secretary	Ministry of Public Administration
3	6672	Mr. Md. Moshiur Rahman	Deputy Secretary	Ministry of Public Administration
4.	0165	Mr. Muhammad Nazmul Hoque	Director	Ministry of Foreign Affairs
5.	7792	Dr. Golam Md. Faruk	Deputy Secretary	Local Government Division
6.	15516	Mr. Md. Ahsan Habib	Deputy Director Local Government (Deputy Secretary)	Office of Deputy Commissioner, Naogaon
7.	19054	Mr. Md. Abul Hossain	Senior Translation Officer (Associate Professor)	Ministry of Public Administration
8.	11354	Ms. Ramisa Jahan	Assistant Secretary	Ministry of Public Administration

02 . Terms and Conditions:

- a) They will start their journey for China on a convenient date near to December 11, 2017;
- b) Total period of this course and the time spent for travel and transit will be treated as on duty;
- c) They will draw all parts of their pays and allowances in local currency;
- d) Round trip airfare, accommodation and local transportation costs of the above-mentioned participating officers will be borne by the Government of China;
- e) They are entitled to draw Pocket Allowance equivalent to 30% of the Comprehensive Allowance (as per entitlements) as stated in the Office Memorandum no. AMA/AaBi/Ex.Control-2/2 (19)/2000-04/Part-1/221(1000) of the Finance Division, Dated: 9 October, 2012(Paragraph 7 Ka and 11) with its latest amendment (Circular of Finance Division, No. 07.152.099.00.001.2004-35 dated 24/8/2015) and Office Memorandum no. AMA/AaBi/Ex.Control-2/2 (19)/2000-04/Part-1/67 of the Finance Division, Dated: 10 March, 2013 for the travel period.
- f) They will draw their Pocket Allowance from the budget allocation of TA Code of their respective offices;
- g) They will not be allowed to stay abroad for more than the approved period;
- h) They will have to submit a report on the programme to the Foreign Training Branch of the Ministry of Public Administration within five days after their return from the programme.

03. This order is issued with the approval of the competent authority.


Dr. Abdul Hamid
Joint Secretary
Phone: +880-2-9574426
sasft.mopa@gmail.com

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Date : 04/12/2017

Copy for kind information and necessary action: (not according to seniority)

1. Cabinet Secretary, Cabinet Division, Dhaka.
2. Principal Secretary, Prime Minister's Office, Dhaka.
3. Secretary, Ministry of Foreign Affairs.
4. Secretary, Local Government Division
5. Director General, Immigration and Passport, Dhaka.
6. Chairman/Director General.....
7. H.E. the Ambassador, Embassy of the People's Republic of China in Bangladesh. Plot# 2 &4, Embassy Road, Block#1, Baridhara, Dhaka-1212.
8. H.E. the Ambassador, Embassy of the People's Republic of Bangladesh in China, 42, Buang Hua Lu, Beijing-100600, China.
9. Deputy Commissioner, Naogaon.
10. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
11. Director, Hazrat Shahjalal International Airport, Dhaka.
12. Accounts Officer, Ministry of Public Administration.
13. Mr/Ms.....

Copy for kind information:

1. Additional Secretary/Additional Secretary (CPT/APD/Administration). Ministry of Public Administration.
2. Joint Secretary (Training /CR/Budget & Audit/PACC). Ministry of Public Administration.
3. PS to Hon'ble Minister, Ministry of Public Administration.
4. PS to Hon'ble Minister of State, Ministry of Public Administration.
5. PS to Senior Secretary, Ministry of Public Administration.
6. Senior Systems Analyst, PACC, Ministry of Public Administration.


Dr. Abdul Hamid
Joint Secretary