

নম্বর : ০৫.০০.০০০০.২০২.০০০০.০১.১৭-৪২৫

তারিখ : ১০/০৮/২০১৭ খ্রি.

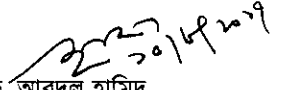
**বিষয় : ভারতে অনুষ্ঠিত Mid-Career Training on Field Administration for Civil Servants of Bangladesh শীর্ষক প্রশিক্ষণের ৩৭তম ব্যাচের ত্রিফিং।**

উপর্যুক্ত বিষয়ের আলোকে জানানো যাচ্ছে যে, ভারতের Mussoorie-তে অবস্থিত National Centre for Good Governance (NCGG)-এ আগামী ১১/০৯/২০১৭ থেকে ২৩/০৯/২০১৭ তারিখ মেয়াদে Mid-Career Training on Field Administration for Civil Servants of Bangladesh শীর্ষক প্রশিক্ষণের ৩৭তম ব্যাচের প্রশিক্ষণ অনুষ্ঠিত হবে এবং এতদুদ্দেশ্যে সরকারি আদেশ জারি করা হয়েছে। উক্ত প্রশিক্ষণে অংশগ্রহণকারী কর্মকর্তাদের ত্রিফিং আগামী ০৭/০৯/২০১৭ তারিখ বৃহস্পতিবার বেলা ১১:০০ টায় জনপ্রশাসন মন্ত্রণালয়ের সম্মেলন কক্ষে (ভবন নম্বর-০২, ৪র্থ তলা) বাংলাদেশ সচিবালয়, ঢাকায় অনুষ্ঠিত হবে। উক্ত ত্রিফিং সেশনে জনপ্রশাসন মন্ত্রণালয়ের উর্ধ্বতন কর্মকর্তাসহ নিম্নবর্ণিত মনোনীত প্রশিক্ষণার্থী কর্মকর্তাগণ উপস্থিত থাকবেন :

| Sl. No | ID No. | Name                           | Designation                       | Place of Posting  | Division   |
|--------|--------|--------------------------------|-----------------------------------|---|------------|
| 1.     | 16186  | Ms. Tasnim Zeben Bentea Sheikh | UNO                               | Narayanganj Sadar,<br>Narayanganj                       | Dhaka      |
| 2.     | 16196  | Sheikh Russel Hasan            | UNO                               | Savar, Dhaka  | Dhaka      |
| 3.     | 16273  | Ms. Rahana Akther              | UNO                               | Sreepur, Gazipur  | Dhaka      |
| 4.     | 16531  | Ms. Sanzida Yesmin             | UNO                               | Naria, Shariatpur                                       | Dhaka      |
| 5.     | 16637  | Mosammat Hasina Akter          | Senior Assistant<br>Commissioner  | Office of the Deputy<br>Commissioner, Kishoreganj       | Dhaka      |
| 6.     | 16716  | Mr. Md. Zahidul Islam          | UNO                               | Sreenagar, Munshiganj                                   | Dhaka      |
| 7.     | 16851  | Ms. Hosne Ara Begum            | UNO                               | Office of the Divisional<br>Commissioner, Dhaka         | Dhaka      |
| 8.     | 16638  | Mr. Md. Zakiul Islam           | UNO                               | Bagmara, Rajshahi                                       | Rajshahi   |
| 9.     | 16699  | Mr. Md Monir Hossain           | UNO                               | Gurudaspur, Natore                                      | Rajshahi   |
| 10.    | 16701  | Mr. Md. Mobarak Hossain        | UNO                               | Mohadevpur, Naogaon                                     | Rajshahi   |
| 11.    | 16711  | Mr. Sarkar Mohammad Rayhan     | UNO                               | Sirajganj Sadar   | Rajshahi   |
| 12.    | 16713  | Mr. Md. Arifuzzaman            | UNO                               | Sujanagar, Pabna  | Rajshahi   |
| 13.    | 16309  | Mst. Jilufa Sultana            | UNO                               | Taraganj, Rangpur                                       | Rangpur    |
| 14.    | 16589  | Mr. Md. Fauzul Kabir           | UNO                               | Rajibpur, Kurigram                                      | Rangpur    |
| 15.    | 16696  | Mr. T.M.A. Momin               | UNO                               | Ghoraghat, Dinajpur                                     | Rangpur    |
| 16.    | 16593  | Mr. Md. Moniruzzaman           | UNO                               | Osmaninagar, Sylhet                                     | Sylhet     |
| 17.    | 16675  | Mr. Md. Mamun Khandaker        | UNO                               | Dharampasha, Sunamganj                                  | Sylhet     |
| 18.    | 16689  | Mr. Asim Chandra Banik         | Senior Assistant<br>Commissioner  | Office of the Deputy<br>Commissioner, Moulvibazar       | Sylhet     |
| 19.    | 15695  | Ms. Ayesha Akter               | Additional Deputy<br>Commissioner | Chandpur  | Chittagong |
| 20.    | 16084  | Ms. Elish Sharmin              | UNO                               | Khagrachhari Sadar,<br>Khagrachhari                     | Chittagong |
| 21.    | 16546  | Mr. Mohammad Saiful Kabir      | UNO                               | Office of the Divisional<br>Commissioner,<br>Chittagong | Chittagong |
| 22.    | 16603  | Mr. Anwar-Ul-Haleem            | Senior Assistant<br>Commissioner  | Office of the Divisional<br>Commissioner,<br>Chittagong | Chittagong |
| 23.    | 16605  | Mr. Md. Ali Afroz              | UNO                               | Bijoyagar, Brahmanbaria                                 | Chittagong |
| 24.    | 16625  | Mr. Rabindra Chakma            | UNO                               | Rowangchhrai, Bandarban                                 | Chittagong |
| 25.    | 16627  | Mr. Md. Noman Hossain          | Senior Assistant<br>Commissioner  | Office of the Deputy<br>Commissioner, Chittagong        | Chittagong |
| 26.    | 16645  | Ms. Sharmin Akhter             | UNO                               | Matlab Uttar, Chandpur                                  | Chittagong |
| 27.    | 16685  | Mr. Sankar Kumar Biswas        | Senior Assistant<br>Commissioner  | Office of the Deputy<br>Commissioner, Chittagong        | Chittagong |
| 28.    | 16730  | Mr. Bijen Banarjee             | Senior Assistant<br>Commissioner  | Office of the Divisional<br>Commissioner, Chittagong    | Chittagong |
| 29.    | 15547  | Mr. Muhammad Reza-E-Rabbi      | Additional Deputy<br>Commissioner | Jessore   | Khulna     |
| 30.    | 15560  | Mr. Mustak Ahmed               | Additional District<br>Magistrate | Kushtia   | Khulna     |

|     |       |                              |                                  |                          |            |
|-----|-------|------------------------------|----------------------------------|--------------------------|------------|
| 31. | 16554 | Mr. Md. Fokrul Hasan         | UNO                              | Paikgacha, Khulna        | Khulna     |
| 32. | 16585 | Ms. Sumi Mozumder            | UNO                              | Shalikh, Magura          | Khulna     |
| 33. | 16591 | Ms. Shahnaj Begum            | UNO                              | Bagherpara, Jessore      | Khulna     |
| 34. | 16333 | Kazi Md. Alimullah           | UNO                              | Mehendiganj, Barisal     | Barisal    |
| 35. | 16777 | Mr. Md. Tanvir Rahman        | Assistant<br>Commissioner (Land) | Pirojpur Sadar, Pirojpur | Barisal    |
| 36. | 16860 | Ms. Masuma Akter             | Assistant<br>Commissioner (Land) | Nalchity, Jhalokati      | Barisal    |
| 37. | 16365 | Mr. Mohammad Golam Mostafa   | UNO                              | Dewanganj, Jamalpur      | Mymensingh |
| 38. | 16579 | Mr Md. Mahadi Mahamud Akanda | UNO                              | Mohanganj, Netrokona     | Mymensingh |
| 39. | 16537 | Mr. Muktaderul Ahmed         | UNO                              | Kendua, Netrokona        | Mymensingh |

২। উক্ত ব্রিফিং সেশনে উপর্যুক্ত কর্মকর্তাগণকে যথাসময়ে উপস্থিত থাকার জন্য নির্দেশক্রমে অনুরোধ করা হলো।

  
ড. আবদুল হামিদ  
যুগ্মসচিব  
ফোন: ৯৫৭৪৪২৬  
sasft.mopa@gmail.com

বিতরণ:

জনাব/বেগম, .....  
.....।

**অনুলিপি: সদয় অবগতির জন্য**

- ১। বিভাগীয় কমিশনার (সকল)।
- ২। অতিরিক্ত সচিব/অতিরিক্ত সচিব (প্রশাসন), জনপ্রশাসন মন্ত্রণালয়।
- ৩। অতিরিক্ত সচিব (সিপিটি), জনপ্রশাসন মন্ত্রণালয়।
- ৪। যুগ্মসচিব (প্রশিক্ষণ), জনপ্রশাসন মন্ত্রণালয়।
- ৫। উপসচিব, প্রশাসন-৪ অধিশাখা, জনপ্রশাসন মন্ত্রণালয় (৪৩ জনের আপ্যায়নের ব্যবস্থা গ্রহণের অনুরোধসহ)।
- ৬। উপসচিব, নিরাপত্তা-২ অধিশাখা, জননিরাপত্তা বিভাগ, স্বরাষ্ট্র মন্ত্রণালয় (তালিকায় উল্লিখিত কর্মকর্তাগণকে সচিবালয়ে প্রবেশানুমতির অনুরোধসহ)।
- ৭। সিনিয়র সচিব মহোদয়ের একান্ত সচিব, জনপ্রশাসন মন্ত্রণালয় (সিনিয়র সচিব মহোদয়ের সদয় অবগতির জন্য)।
- ৮। সিনিয়র সিস্টেমস এনালিস্ট, পিএসসি, জনপ্রশাসন মন্ত্রণালয় (ওয়েবসাইটে প্রকাশের অনুরোধসহ)।

Government of the People's Republic of Bangladesh  
Ministry of Public Administration  
Foreign Training Branch  
[www.mopa.gov.bd](http://www.mopa.gov.bd)

No.05.00.0000.202.00.001.17-64

Date : 10/08/2017

To : Chief Accounts Officer  
Ministry of Public Administration  
22, Purana Paltan, Dhaka.

The undersigned is directed to convey the Government's approval to the following officers for participating in the "Mid-Career Training Programme in Field Administration for Civil Servants of Bangladesh-37<sup>th</sup> Batch" at National Centre for Good Governance (NCGG), Mussoorie, India from 11/09/2017 to 23/09/2017 or nearer date under the terms and conditions described in para-02 :

| Sl. No | ID No. | Name                          | Designation                    | Place of Posting                                  | Division   |
|--------|--------|-------------------------------|--------------------------------|---|------------|
| 1.     | 16186  | Ms. Tasnim Zebe Bentea Sheikh | UNO                            | Narayanganj Sadar, Narayanganj                    | Dhaka      |
| 2.     | 16196  | Sheikh Russel Hasan           | UNO                            | Savar, Dhaka                                      | Dhaka      |
| 3.     | 16273  | Ms. Rahana Akther             | UNO                            | Sreepur, Gazipur                                  | Dhaka      |
| 4.     | 16531  | Ms. Sanzida Yesmin            | UNO                            | Naria, Shariatpur                                 | Dhaka      |
| 5.     | 16637  | Mosammat Hasina Akter         | Senior Assistant Commissioner  | Office of the Deputy Commissioner, Kishoreganj    | Dhaka      |
| 6.     | 16716  | Mr. Md. Zahidul Islam         | UNO                            | Sreenagar, Munshiganj                             | Dhaka      |
| 7.     | 16851  | Ms. Hosne Ara Begum           | UNO                            | Office of the Divisional Commissioner, Dhaka      | Dhaka      |
| 8.     | 16638  | Mr. Md. Zakiul Islam          | UNO                            | Bagmara, Rajshahi                                 | Rajshahi   |
| 9.     | 16699  | Mr. Md. Monir Hossain         | UNO                            | Gurudaspur, Natore                                | Rajshahi   |
| 10.    | 16701  | Mr. Md. Mobarak Hossain       | UNO                            | Mohadevpur, Naogaon                               | Rajshahi   |
| 11.    | 16711  | Mr. Sarkar Mohammad Rayhan    | UNO                            | Sirajganj Sadar                                   | Rajshahi   |
| 12.    | 16713  | Mr. Md. Arifuzzaman           | UNO                            | Sujanagar, Pabna                                  | Rajshahi   |
| 13.    | 16309  | Mst. Jilufa Sultana           | UNO                            | Taraganj, Rangpur                                 | Rangpur    |
| 14.    | 16589  | Mr. Md. Fauzul Kabir          | UNO                            | Rajibpur, Kurigram                                | Rangpur    |
| 15.    | 16696  | Mr. T.M.A. Momin              | UNO                            | Ghoraghat, Dinajpur                               | Rangpur    |
| 16.    | 16593  | Mr. Md. Moniruzzaman          | UNO                            | Osmaninagar, Sylhet                               | Sylhet     |
| 17.    | 16675  | Mr. Md. Mamun Khandaker       | UNO                            | Dharampasha, Sunamganj                            | Sylhet     |
| 18.    | 16689  | Mr. Asim Chandra Banik        | Senior Assistant Commissioner  | Office of the Deputy Commissioner, Moulvibazar    | Sylhet     |
| 19.    | 15695  | Ms. Ayesha Akter              | Additional Deputy Commissioner | Chandpur  | Chittagong |
| 20.    | 16084  | Ms. Elish Sharmin             | UNO                            | Khagrachhari Sadar, Khagrachhari                  | Chittagong |
| 21.    | 16546  | Mr. Mohammad Saiful Kabir     | UNO                            | Office of the Divisional Commissioner, Chittagong | Chittagong |
| 22.    | 16603  | Mr. Anwar-Ul-Haleem           | Senior Assistant Commissioner  | Office of the Divisional Commissioner, Chittagong | Chittagong |
| 23.    | 16605  | Mr. Md. Ali Afroz             | UNO                            | Bijoyagar, Brahmanbaria                           | Chittagong |
| 24.    | 16625  | Mr. Rabindra Chakma           | UNO                            | Rowangchhrai, Bandarban                           | Chittagong |
| 25.    | 16627  | Mr. Md. Noman Hossain         | Senior Assistant Commissioner  | Office of the Deputy Commissioner, Chittagong     | Chittagong |
| 26.    | 16645  | Ms. Sharmin Akter             | UNO                            | Matlab Uttar, Chandpur                            | Chittagong |
| 27.    | 16685  | Mr. Sankar Kumar Biswas       | Senior Assistant Commissioner  | Office of the Deputy Commissioner, Chittagong     | Chittagong |
| 28.    | 16730  | Mr. Bijen Banarjee            | Senior Assistant Commissioner  | Office of the Divisional Commissioner, Chittagong | Chittagong |
| 29.    | 15547  | Mr. Muhammad Reza-E-Rabbi     | Additional Deputy Commissioner | Jessore   | Khulna     |
| 30.    | 15560  | Mr. Mustak Ahmed              | Additional District Magistrate | Kushtia   | Khulna     |
| 31.    | 16554  | Mr. Md. Fokrul Hasan          | UNO                            | Paikgacha, Khulna                                 | Khulna     |
| 32.    | 16585  | Ms. Sumi Mozumder             | UNO                            | Shalikh, Magura                                   | Khulna     |
| 33.    | 16591  | Ms. Shahnaj Begum             | UNO                            | Bagherpara, Jessore                               | Khulna     |
| 34.    | 16333  | Kazi Md. Alimullah            | UNO                            | Mehendiganj, Barisal                              | Barisal    |
| 35.    | 16777  | Mr. Md. Tanvir Rahman         | Assistant Commissioner (Land)  | Pirojpur Sadar, Pirojpur                          | Barisal    |

Cont. page-2

|     |       |                              |                                  |                      |            |
|-----|-------|------------------------------|----------------------------------|----------------------|------------|
| 36. | 16860 | Ms. Masuma Akter             | Assistant<br>Commissioner (Land) | Nalchity, Jhalokati  | Barisal    |
| 37. | 16365 | Mr. Mohammad Golam Mostafa   | UNO                              | Dewanganj, Jamalpur  | Mymensingh |
| 38. | 16579 | Mr Md. Mahadi Mahamud Akanda | UNO                              | Mohanganj, Netrokona | Mymensingh |
| 39. | 16537 | Mr. Muktaderul Ahmed         | UNO                              | Kendua, Netrokona    | Mymensingh |

**2. Terms & Conditions:**

- They will start their journey for India on a convenient date near to September 09, 2017;
- The period of this training and the time spent for travel and transit will be treated as on duty;
- They will draw their pay and allowances in local currency;
- The Government of India will bear all expenses of the said training;
- They are entitled to draw Pocket Allowance equivalent to 30% of the Comprehensive Allowance as stated in the Office Memorandum no. AMa/AaBi/Ex.Control-2/2 (19)/2000-04/Part-1/221(1000) of the Finance Division, Dated: 9 October, 2012 (Paragraph 7 Ka and 11) with the latest amendment (circular of Finance Division No.07.152.099.00.001.2004-35 dated 24/8/2015) and Office Memorandum no. AMa/AaBi/ Ex.Control-2/2 (19)/2000-04/Part-1/67 of the Finance Division, Dated: 10 March, 2013 for the travel period.
- They will draw their Pocket Allowance from the budget allocation of TA Code of their respective offices;
- They will not be allowed to stay abroad more than the approved period;
- They shall return to their respective work place immediate after returning from the training;
- They will have to submit a report on the Training to the Foreign Training Branch of the Ministry of Public Administration within five days after their return from the Training.

- This order is issued with the approval of the competent authority.

*22/10/8/2017*  
Dr. Abdul Hamid  
Joint Secretary  
Phone: +880-2-9574426  
sasft.mopa@gmail.com

No.05.00.0000.202.00.001.17- /1 (130)

Date : 10/08/2017

**Copy for Kind Information and Necessary Action: (not according to seniority)**

**External**

- Cabinet Secretary, Cabinet Division, Dhaka.
- Senior Secretary, Prime Minister's Office, Dhaka.
- Secretary, Economic Relations Division, Dhaka.
- H.E The High Commissioner, The High Commission of India in Bangladesh, 1-3 Park Road, Baridhara, Dhaka.
- H.E The High Commissioner, The Bangladesh High Commission in India, EP-39, Dr. S. Radhakrishnan Marg, Chanakyapuri, New Delhi-110021.
- Director General, Immigration and Passport, Dhaka.
- Divisional Commissioner, Khulna/Dhaka/Sylhet/Chittagong/Barisal/Mymensingh/Rajshahi/Rangpur.
- Director General (Consular), Ministry of Foreign Affairs, Dhaka.
- Deputy Commissioner, Narayanganj/Dhaka/Gazipur/Shariatpur/Kishoreganj/Munshiganj/Rajshahi/Natore/Naogaon/Sirajganj/Pabna/Rangpur/Kurigram/Dinajpur/Sylhet/Sunamganj/Moulvibazar/Chandpur/Khagrachhari/Chittagong/Brahmanbaria/Bandarban/Jessore/Kushtia/ Khulna/Magura/Barisal/Pirojpur/ Jhalokati/Netrokona/Jamalpur
- Director, Hazrat Shahjalal International Airport, Dhaka.
- PS to Honorable Prime Minister's International Relation Affairs Adviser, Prime Minister's Office, Dhaka.
- District Accounts Officer.....
- Upazila Accounts Officer.....

**Internal**

- Additional Secretary/Additional Secretary (Administration), Ministry of Public Administration.
- Additional Secretary (CPT/APD/Discipline), Ministry of Public Administration.
- Joint Secretary (Training/CR/Budget & Audit), Ministry of Public Administration.
- PS to Hon'ble Minister, Ministry of Public Administration.
- PS to Hon'ble Minister of State, Ministry of Public Administration.
- PS to Senior Secretary, Ministry of Public Administration.
- Senior Systems Analyst, PACC, Ministry of Public Administration.
- Accounts officer, Ministry of Public Administration.

**Personal**

Mr/Ms.....

*22/10/8/2017*  
Dr. Abdul Hamid  
Joint Secretary